

1999-2000 Catalog



OXFORD COLLEGE  
OF EMORY UNIVERSITY

The University reserves the right to revise programs, information, requirements, regulations, or financial charges at any time. Whenever changes occur, an effort will be made to notify persons who may be affected.

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# Oxford College Profile

Emory is unique among major research universities in offering two academically equivalent options for entering students. Oxford College, enrolling between 575 and 600 students, is located thirty-eight miles east of Atlanta at the site of Emory's original campus, founded in 1836. While offering its students the advantage of a large, modern university, Oxford is itself a small institution emphasizing foundation courses, small classes (averaging 20 students), a strong academic advising program, a faculty dedicated to teaching students during the critical first two years of college, and an environment that provides extensive opportunities for student involvement and leadership.

## Program of Study

Oxford students who complete the uniform requirements (see p. 25), plus elective courses for a total of sixty-seven semester hours, and do so with a C or better average, are automatically eligible to enter Emory College as juniors and will also receive the associate of arts degree.

## Mission

Oxford College is dedicated to the goal of excellence in undergraduate liberal arts education. The college endorses the human and academic values inherent in the liberal arts tradition and-as an institution affiliated with the United Methodist Church-the moral and ethical values of the Judeo-Christian tradition. Oxford's administrators, faculty, and staff-who are responsible for the character of campus life-are dedicated to maintaining Oxford's longstanding status as a learning community characterized by intellectual vitality and freedom, individual responsibility, personal care, and mutual trust.

Oxford College concentrates its efforts on providing students with opportunities to acquire the skills and knowledge necessary for academic success in courses they may select as upper-division students, and to develop the values that characterize a well-educated person. To achieve these ends, both the curriculum and the cocurricular activities of Oxford College are designed to teach students to read perceptively, think independently, communicate clearly, and embrace responsible citizenship. Thus, Oxford College seeks to create an environment in which motivated students progress toward the kind of intellectual, social, and personal maturity that will help them lead full and useful lives.

## Accessibility

It is the policy of Oxford College that all programs shall be accessible to students with disabilities, as specified by the Americans with Disabilities Act.

## Accreditation

Oxford College is accredited by the Southern Association of Colleges and Schools and by the University Senate of the United Methodist Church.

## Emory University

From its founding in 1836, Emory has grown into a national teaching, research, and service center with an enrollment of 11,270. A coeducational, private university affiliated with the United Methodist Church, Emory awards more than 2,000 degrees annually. In addition to Oxford College, the university comprises Emory College; the Graduate School of Arts and Sciences; a broad program in the allied health professions; and the Schools of Business, Law, Medicine, Theology, Nursing, and Public Health.

Among the centers for specialized research and study at Emory are the Graduate Institute of the Liberal Arts; the Division of Biological and Biomedical Sciences; the Carter Center; the Rollins Center for Church Ministries; the Emory Center for International Studies; the Center for Research in Faith and Moral Development; the Center for Ethics in Public Policy and the Professions; and the Michael C. Carlos Museum. Campus-based independent affiliates include the African Studies Association; Scholars Press; the National Faculty for the Humanities, Arts, and Sciences; and the Georgia Endowment for the Humanities.

Emory University maintains exchange agreements with the following universities abroad: Augsburg, Berlin, Göttingen, and Regensburg (Germany); Peking, Xiamen, and Xi'an Medical (People's Republic of China); Institute of State and Law of the Academy of Sciences and the Pushkin Institute (Russia); Tbilisi State (Georgia); St. Andrews (Scotland); Johannes Kepler (Austria); Kobe (Japan); Leiden (Holland); Montpellier (France); and Trieste (Italy).

Emory's Robert W. Woodruff Medical Center includes the Schools of Medicine, Public Health, and Nursing; The Emory Clinic; Emory University Hospital; Crawford Long Hospital of Emory University; the Jesse Parker Williams Pavilion; and the Yerkes Regional Primate Research Center. Independent affiliates located in the vicinity of the medical center include the Georgia Mental Health Institute; the American Cancer Society; Wesley Homes; the U.S. Centers for Disease Control and Prevention; and the following hospitals: Grady Memorial, Egleston Hospital for Children, and the Atlanta Veterans Affairs Medical Center.

# Admission

## Requirements

Freshman applicants to Oxford must submit entrance credentials indicating graduation from a secondary school with at least sixteen acceptable units of work. Oxford strongly recommends the following:

Subject	Years
English	4
Mathematics (including Algebra II)	4
Foreign language	2
Social studies	2
Laboratory sciences	2

The applicant must also present satisfactory scores on the examinations of the College Entrance Examination Board (SAT: Oxford College code number 5186) or the American College Testing Program (ACT: Oxford College code number 0815).

To receive an application for admission, write to the Director of Admission, Oxford College, P.O. Box 1418, Oxford, Georgia 30054.

## Application Procedure

### Application Fee

A nonrefundable processing fee of \$40 must accompany each completed application.

### Regular Decision Plan

Applications are accepted on a rolling basis, with a priority date of January 15. A complete application consists of the application form, the \$40 nonrefundable processing fee, a high school transcript that includes work completed through the junior year, SAT or ACT scores, and a letter of recommendation.

Students who wish to enter college before graduating from high school may apply to Oxford through the **Early Admission Program**. These students must have completed the junior year in high school with an outstanding academic record and a minimum of fourteen academic units. SAT or ACT scores are required along with a letter of recommendation from a high school official. Such students are admitted as regular students.

For further information, write to the Director of Admission, Oxford College, P.O. Box 1418, Oxford, Georgia 30054.

## Admission Decisions

Upon notice of acceptance, a deposit of \$275 is required, of which \$200 will apply toward the first semester's tuition and \$75 toward the housing deposit. The deposit may be refunded if requested before May 1 for summer or fall enrollment, and before December 15 for spring enrollment. Extensions will be granted on the deposit deadline if requested in writing by the student.

### **Physical Examination**

Each applicant must submit a health report on forms provided by the college. This report should be mailed early in the summer before the student enrolls, to Student Health Service, Oxford College, Oxford, Georgia 30054. The report is required for registration. A new physical examination report is required for readmission after an attendance lapse of one year or more.

## **Accelerated Degree Programs**

### **Joint Enrollment**

Up to thirty-two semester hours of credit may be allowed for course work taken at Oxford College or another accredited college or university in an approved joint enrollment program. Interested students should consult their high school counselors or write for more specific information to the Director of Admission, Oxford College, P.O. Box 1418, Oxford, Georgia 30054.

### **Advanced Placement**

Oxford College will grant up to sixteen hours of AP credit according to the following guidelines: four semester hours of credit will be granted for each score of four or five on examinations of the Advanced Placement Program of the College Entrance Examination Board; four semester hours of credit in computer science for a score of three on either of the computer science examinations; four semester hours of credit for Mathematics 111 for a score of three on either of the calculus examinations if the student is placed in Mathematics 112S and completes the course with at least a grade of C. The French, German, and Spanish departments will review the examination booklets for scores of three and decide whether to award credit. No other departments will consider scores of three for credit. No credit will be granted at Oxford College for scores of one or two.

Whether such credit shall apply to Oxford's distribution requirements is a determination made by the faculty in the discipline granting the credit. Not more than eight hours of AP credit will be granted in the same academic division. Applicants should request that scores be sent to the Office of Records and Registration.

### **International Baccalaureate**

Oxford College recognizes the academic challenge of the international baccalaureate and will grant credit for scores of five, six, or seven on the higher-level examinations. Such credit may be awarded in up to three disciplines. No credit will be allowed for subsidiary-level examinations. Applicants should request that scores be sent to the Office of Records and Registration.

## **Transfer Applicants**

### **Requirements**

Oxford welcomes applications from students who have attended other colleges.

If less than a year of college-level work has been completed, the high school transcript and SAT or ACT scores should be submitted as part of the admission application.

An official college transcript should be sent from all previously attended colleges to the Director of Admission, Oxford College, P.O. Box 1418, Oxford, Georgia 30054. The student must be eligible to return to the previous institutions and should have an overall grade-point average equivalent to a B or better at Oxford to be considered.

Transfer students from approved colleges may receive credit at Oxford for previous work, provided their performance is creditable and the work consists of acceptable academic college-level courses. To qualify for the associate of arts degree and for continuation at Emory College, transfer students are required to take at least two semesters of residence at Oxford, earning a minimum of thirty-two credit hours, including a minimum of one physical education course each semester.

## Transient Study

Oxford students wishing to enroll for summer study at another institution must secure the written permission of their academic adviser. Since permission depends upon approval of the intended courses, students should contact their academic adviser well before the end of the spring semester to obtain a transient permission form. The transient permission form and catalog description should be turned in to the Office of Records and Registration. For credit to be received, an official transcript must be received in the Office of Records and Registration by December of the year courses were taken. Students wishing to enroll as transients at Oxford must also present written permission from their own dean or registrar.

## Readmission

To return to Oxford after withdrawing or being absent for one or more semesters (other than the summer semester), students must complete a readmission form (available from the academic coordinator). There is no application fee for readmission.

Students who have had no academic or conduct problems and who have not enrolled in other colleges will be automatically readmitted.

Students requesting readmission after exclusion must petition for readmission no later than four weeks prior to the end of the term preceding the one for which readmission is requested (see "Probation and Exclusion," p. 35).

Readmission following withdrawal for medical reasons requires clearance by designated university health officials.

## New Student Orientation

Oxford College offers an orientation program prior to the start of fall semester. All new students are required to attend in order to become familiar with the campus, meet members of the faculty, and register for classes. New students will be informed about dates and locations of orientation activities. Parents are urged to attend events on the first day of orientation, meet the faculty and administration, and become acquainted with the educational philosophy of Oxford College. Students entering Oxford College spring semester have a one-day orientation program the Sunday before classes start.

# Financial Information

## Expenses

### Basic Cost

Basic expenses for the academic year 1999-2000 are approximately \$10,888 per semester (tuition, fees, room, and board). The student should allow additional funds for such expenses as books, laundry, personal items, and entertainment.

### Tuition

The 1999-2000 semester tuition charge of \$8,225 includes full-time instruction in a normal program of study, use of facilities and equipment, medical and health service, and library service.

Part-time students (with a course load of fewer than twelve semester hours) are charged \$685 for each semester hour. This charge doesn't include medical and health service.

Off-campus courses during the interim and summer terms require the payment of \$514 per semester hour at registration. There is an additional charge for living and traveling expenses incurred in these courses. These costs are announced at the time of registration for the course.

### Room and Board

The 1999-2000 cost of room and board averages \$2,575 per semester, depending on residence hall assignment. This rate applies to a double-occupancy residence hall room. All residence hall rooms are furnished with beds, mattresses, desks, chairs, dressers, and sinks. Private rooms entail an additional charge and are generally not available to first-year students.

Since Oxford is a residential campus, students are required to live on campus and purchase the meal plan. Commuter status may be granted by the director of Residence Life to students who live with a parent or guardian within a commuting distance of twenty-five miles or less of the campus. Of the admission fee, \$75 is used as a housing deposit. The deposit is refunded if the student does not owe residence hall damages or does not have an outstanding balance upon departure. Cancellation of on-campus housing must be done by July 1 for the fall and January 1 for the spring semesters in order to receive a deposit refund.

## Financial Assistance

Despite the rising cost of education, Oxford College believes that financial circumstances should not prevent an academically qualified student from attending the college of his or her choice. Scholarships, loans, and on-campus employment tailored to individual ability and need are available. Oxford works to combine scholarships, loans, and part-time employment with parental assistance so that students can do their best work without financial strain.

A student must reapply for aid by the deadline each year. Provided the student continues to demonstrate financial need, a first-year recipient can expect an aid package to be renewed for the sophomore year at Oxford. Given continued demonstration of need, students continuing to Emory College for their junior and senior years can expect to receive

the same percentage of tuition in need-based scholarship aid that they received at Oxford.

Need-based grants are awarded for an academic year, provided the student is not placed on academic probation for two consecutive semesters. A student placed on Honor Council probation for the second time will automatically lose his or her grant. Moreover, a student may have Oxford grant funds reduced for the second year if the student is on academic probation.

Academic scholarships are awarded solely on the basis of academic and personal merit. Academic scholars placed on Honor Council probation for the first time or conduct probation for the second time will lose their scholarships permanently.

Oxford uses both the Profile of the College Scholarship Service and the Free Application for Federal Student Aid (FAFSA) to determine students' financial needs. The College Scholarship Service is a cooperative program for handling confidential statements submitted by parents in support of applications for financial assistance.

Both Profile and FAFSA forms may be obtained from a student's high school guidance office or by writing to the Financial Aid Office, Oxford College, P.O. Box 1418, Oxford, Georgia 30054. To receive priority treatment, these statements should be filed by February 15 of the year in which the student will require aid. This ensures that the student will meet the Oxford deadline of April 1. Financial-aid award packages for entering students are mailed by April 15.

Only applicants who have been accepted for admission or who are already enrolled will be considered for financial aid.

## Academic Scholarships

### **Robert W. Woodruff Scholars**

The Robert W. Woodruff scholarship competition is for high school seniors who have demonstrated qualities of forceful and unselfish character, intellectual and personal vigor, outstanding academic achievement, impressive skills in communication, significant leadership and creativity in school or community, and clear potential for enriching the lives of their contemporaries at Emory University. All students who apply for admission to Oxford College by December 15 are automatically considered for these awards and will be notified by February 1 if they are chosen as scholar candidates. Students must maintain a 3.2 grade-point average to continue as Woodruff Scholars.

Scholarships are granted for four years and are awarded solely on the basis of outstanding merit without regard to financial need, race, color, religion, sex, sexual orientation, national origin, age, disability, or veteran's status.

### **Dean's Scholars**

These full-tuition scholarships are awarded annually to first-year applicants. Selection is based on demonstrated academic achievement and leadership capabilities. Each student must maintain a 3.2 grade-point average to continue as a Dean's Scholar. All students who apply for admission to Oxford College by December 15 are automatically considered for these awards and will be notified by February 1 if selected as a scholar candidate.

### **Faculty Scholars**

These half-tuition scholarships are awarded annually to first-year applicants. Selection is based on demonstrated academic achievement and leadership capabilities. At Oxford, students must maintain a 3.2 grade-point average to continue as Faculty Scholars. All students who apply for admission by December 15 are automatically considered for these awards and will be notified by February 1 if selected as a scholar candidate. Outstanding sophomore students also may be selected to receive these scholarships.

### **Oxford Hopkins Scholars**

These scholarships for \$6,500 per year for two years at Oxford College are awarded annually. Selection is based on demonstrated academic achievement and leadership capabilities. Students must maintain a 3.0 grade-point average to continue as Oxford Hopkins Scholars. These scholarships do not continue to Emory College.

### **Oxford Seney Scholars**

These scholarships for \$5000 per year for two years at Oxford College are awarded annually. Selection is based on demonstrated academic achievement and leadership capabilities. Students must maintain a 3.0 grade-point average to continue as Oxford Seney Scholars. These scholarships do not continue to Emory College.

### **Oxford Scholars**

Academic scholarships are awarded annually to Oxford students continuing to the Atlanta campus. These students are nominated by the dean of Oxford College in consultation with the Oxford faculty and staff. Nominees must show academic achievement, leadership ability, strong character, and potential to make significant contributions to Emory College. Final selections are made by the dean of Emory College. These scholarships are renewable for the senior year, provided the student maintains an acceptable academic record.

### **Alumni Scholars**

These scholarships are funded at \$2,500 each and are provided annually through generous donations from Oxford College alumni. Selection is based on demonstrated academic achievement and leadership capabilities.

## **Named Scholarships**

In addition to the financial assistance for students provided in the operating budget of Oxford College, there are thirty-eight endowed scholarships that have been given as charitable investments in youth and in memory of friends and loved ones. Friends and alumni interested in establishing such scholarships are invited to contact Oxford's Office of Advancement and Planning.

### **Dr. Arthur Nicholas Anderson Jr. Memorial Scholarship**

Established in 1977 by Mrs. Betty C. Anderson in memory of her husband, a member of Oxford's class of 1938.

### **James Y. and Kathleen Grogan Arnold Memorial Scholarship**

Established in 1983 by James Y. Arnold Jr. in memory of his parents. This scholarship is for a worthy student from Elbert County.

### **Arnold Foundation Leadership Scholarship**

Provided by the Arnold Foundation in 1985 to fund scholarships for deserving students residing in Newton County or surrounding counties. The foundation was established by Robert and Florence Arnold of Covington. The Arnold Fund supports eight scholars per year at one-half tuition. Preference is given to Newton County students, then students in contiguous counties, based on academic merit and financial need who exhibit character and leadership qualities. Maintaining a GPA of 2.7 is required for continuation to Emory College.

### **C. R. Bard Scholarship**

The C. R. Bard Corporation, through their plant in Newton County, sponsors one scholarship each year to a student from Newton or contiguous counties who has demonstrated an outstanding proficiency in science and who plans to pursue a career in science. The award is for \$2,500 annually. This scholarship does not continue to Emory College.

### **Josiah K. Bates Scholarship**

Established in 1993 as a bequest from the estate of Josiah K. Bates, who graduated from Oxford College in 1954.

### **Jackie and Clifford Bell Scholarship**

Established in 1993 for a deserving high school graduate of Washington County by Clifford A. Bell '46Ox of Sandersville, a charter member of the Oxford Board of Counselors, and his wife, Jackie.

### **John Bostwick Scholarship**

Established in 1997 by John Bostwick III, M.D., '62Ox, a member of the Oxford College Board of Counselors.

### **Branham Scholarship**

Provided through the estate of Elizabeth F. Branham in memory of her grandparents, the Reverend and Mrs. W. R. Branham Sr.; her parents, the Reverend and Mrs. W. R. Branham, Jr.; and Miss Lynn Branham.

### **E. J. Brown Scholarship**

Established in 1958 by Mr. Phil Buchheit, publisher of the Spartanburg, South Carolina, *Herald-Journal*, and friends in memory of Mr. E. J. Brown, a former faculty member.

### **Edmond Weyman Camp Jr. Scholarship**

Started in 1978 by members of the Camp family and friends in honor of Dr. Edmond Weyman Camp, Jr., a former member of the Oxford faculty who graduated from the Emory University School of Medicine in 1935.

### **Wilbur "Squire" Carlton Scholarship**

Established by former students in the class of 1946, and completed by Dr. Adrian Grass '49Ox, in memory of Squire Carlton, who taught at Oxford College from 1926 to 1974.

### **Cline Family Music Scholarship**

Given in 1985 by John Cline, Pierce Cline, and Lucie Cline Huie, and awarded to musically talented students who agree to participate in the music program of Oxford College and Allen Memorial United Methodist Church.

**Harold and Lucille Dobbs Scholarship**

Established in 1988 by Denny Dobbs, a 1965 Oxford College graduate, in memory of his parents.

**Carmen and Willie D. O'Kelley DuBois Scholarship**

Established in 1990 through the estates of Carmen and Willie DuBois.

**Brad Edwards Leadership Award**

Established in 1990 in memory of Oxford student Bradley Patrick Edwards by his parents, Mr. and Mrs. J. Joseph Edwards, and friends. The one-half tuition scholarship is presented to a rising sophomore at Oxford College with outstanding character and who cares deeply for his or her fellow students, school, and community as demonstrated by broad-based involvement and leadership. The recipient must maintain a 2.5 GPA while at Oxford.

**Marshall R. Elizer Scholarship**

Funded in 1987 by alumni and friends of Oxford College in honor of Marshall R. Elizer, who served as business manager, director of student services, and professor of mathematics from 1946 to 1978.

**Etheridge Scholarship**

Given in 1968 by the Reverend Roy P. Etheridge '15Ox, a retired United Methodist minister, in memory of his parents, Robert A. and Harriet K. Etheridge.

**Jennifer Lea Evans Memorial Scholarship**

Awarded annually to a rising senior at Emory College who is a biology major and who began his or her degree at Oxford College. The awardee shall have a minimum of a 3.5 GPA and will have taken at least one year of biology courses at Oxford and shall exemplify the qualities and characteristics of Jennifer Evans who was murdered tragically in June 1995 during the summer between her junior and senior years. The awardee also shall make a sustained service contribution to his or her larger community while a student at Emory. The scholarship was funded by the efforts of Virginia Beach Police Officers Mike Carey and Lou Thurston and supported by the Virginia Beach Community, alumni, friends, and family of Jennifer Evans.

**Fleming Scholarship**

Funded in 1976 by gifts from alumni and friends of Oxford College in honor of Neal Bond Fleming, dean of Oxford College from 1966 to 1976.

**Franklin Foundation Scholarship**

Established in 1993 by the John and Mary Franklin Foundation.

**B. Lisa Friddell, M.D. Scholarship**

Established in 1996 in memory of Dr. B. Lisa Friddell '86Ox-'88C by the physicians and coworkers of Affinity Health Group in Albany, Georgia, where she practiced.

**Godfrey Scholarship**

Established in 1957 by Mr. and Mrs. S. Charles Candler of Madison, Georgia, in memory of Mr. and Mrs. P. W. Godfrey, Mrs. Candler's parents.

### **Judy Greer Scholarship**

Awarded annually to a rising sophomore who exemplifies the spirit and mission at Oxford College. Candidates must have at least a 3.0 GPA and a record of leadership. This award was initiated by the class of 1959 and supported by other alumni and friends to honor Dr. Judy Greer, professor of physical education, on her retirement from Oxford College in 1996. She taught at Oxford for more than thirty years.

### **John and Sara Gregory Scholarship**

Established in 1987 in honor of John and Sara Gregory. John Gregory taught literature at Oxford College for thirty-two years. Sara began as a chemistry professor and then served as the Oxford librarian for eighteen years.

### **Curry T. and Bobbie Haynes Scholarship**

Funded in 1978 by gifts from alumni and friends of Oxford in honor of Curry T. Haynes, professor of biology from 1945 to 1970, and Bobbie Haynes, infirmary supervisor from 1946 to 1978.

### **Robert Ingram Scholarship**

Established in 1993 by Dr. Robert Ingram '65Ox of Opelika, Alabama, in memory of his parents.

### **A. W. Jackson Endowed Scholarship**

Established as part of the sesquicentennial campaign in 1987 to honor Professor A. W. Jackson, physics and math professor from 1930 to 1945 and Oxford College business manager from 1945 to 1971.

### **King Scholarship**

Funded jointly by Oxford College and the Newton County King Scholar Fund Inc. and generously supported by Covington's General Mills and C. R. Bard Inc., the Martin Luther King Jr. Scholarship is awarded annually to a student from a Newton County high school who chooses to attend Oxford College. This full-tuition award is presented on the basis of financial need and merit and continues to Emory College.

### **J. Frederick and Mary Burns Landt Scholarship**

Provided by family and friends in 1991 in memory of Dr. Fred Landt, an Oxford College professor of biology for twenty-nine years, and in honor of his wife, Mary B. Landt, an Oxford College library assistant.

### **Worthey F. and Vara Kitchens Lunsford Scholarship**

Established in 1988 as a bequest from the estate of Reverend Lunsford, who graduated from Emory Academy in 1925. Reverend Lunsford was a Methodist minister who maintained an interest in Emory and Oxford College throughout his life.

### **Charles and Eloise Mann Scholarship**

Established in 1993 by Henry Mann '62Ox of Atlanta and his brother, Dr. Charles Mann '57Ox of Fort Worth, Texas, in memory of their parents.

**William Arthur Matthews Scholarship**

Started in 1978 by Beverly Cone Matthews Sossoman '38Ox in memory of her husband, Dr. William A. Matthews '32Ox.

**Dan C. Moore Endowed Scholarship**

Established in 1987 as part of the sesquicentennial campaign. The scholarship honors Professor Dan C. Moore and his forty years of teaching mathematics and physics.

**Bill and Nancy Murdy Scholarship**

Established in 1993 by Oxford's dean and chief executive officer, William H. Murdy, and his wife, Nancy.

**David L. and Leila Thornley O'Neal Scholarship**

Established in 1979 by David L. and Leila Thornley O'Neal and Hariette Louisa Thornley.

**Albert W. Rees Scholarship**

Established in 1957 by family and friends in memory of Professor Albert W. Rees, a former superintendent of the university and academy at Oxford.

**Renfroe Scholarship**

Established in 1991 by Gerald and Jean Eickhoff in honor of Mrs. Eickhoffs parents, Dr. and Mrs. Carl Renfroe.

**Stevens Scholarship**

Provided in 1957 by Mrs. Marie Stevens Walker Wood of Macon, Georgia, in memory of her father, Walter Crawford Stevens, a member of the class of 1873.

**E. Walton Strozier Scholarship**

Funded in 1979 by gifts from alumni and friends of Oxford in memory of E. Walton Strozier '14Ox, professor of social studies and a member of the faculty for thirty-six years. Professor Strozier retired in 1960.

**Stubbs Honorary Scholarship**

Funded each year by the Walter Clifton Foundation in appreciation for and in honor of William and Rachael Stubbs.

**Swann Scholarship**

Given by Mrs. Julia Swann Miller Williford in memory of her son, Mr. Thomas Chalmers Swann III, a student at Oxford in 1943. This scholarship is for a worthy student from Newton County.

**Dallas Tarkenton Scholarship**

Established in 1997 by Alva J. Hopkins, III '72Ox of Folkston to honor Dr. Dallas Tarkenton, former registrar and director of admission, associate professor of social studies, and the first director of development at Oxford College from 1961 to 1974. He was instrumental in the founding of the Oxford College Board of Counselors.

## Additional Scholarships

Two scholarships are provided by the United Methodist Church for outstanding Methodist students. The Mobil Chemical Company also donates an annual scholarship for a deserving student.

### Methodist Ministerial Scholarships

Sons or daughters of active ministers or missionaries may receive a scholarship of 45 percent of current tuition. Application forms may be obtained from the Oxford Financial Aid Office.

### Courtesy Scholarships

Sons or daughters of Emory University faculty or staff members may receive full-tuition scholarships, depending on the eligibility of the faculty or staff member. Applications should be obtained from the Human Resources Office at Emory.

### Georgia Tuition Grant

A state grant is available to each legal resident of Georgia who attends a private college in the state and takes a minimum of twelve semester hours. Formal application for this grant must be made each year through the Financial Aid Office at Oxford. The amount of the grant varies each year. The Financial Aid Office at Oxford will have information on funding amounts each summer.

### Part-time Jobs, Loans, and Veteran's Benefits

Information concerning part-time jobs in offices, the library, the dining hall, residence halls, and laboratories; loan funds available to prospective students; and financial benefits available to veterans or their dependents may be obtained from the Financial Aid Office, Oxford College, P.O. Box 1418, Oxford, Georgia 30267.

## Refunds

A student who withdraws from school within the first five weeks of a semester receives an adjusted, proportionate refund of tuition (see "Cancellation and Withdrawal," p. 55). Students who remain in school but reduce their course load receive no refunds. A student dismissed from the university receives no refund. Room and board refunds are made on a prorated basis.

## Health Services

### Student Health Service

The Student Health Service offers basic health services that include evaluations and treatment of general medical problems and minor emergencies, referrals to specialists, individual and group health education, and access to reference materials about various health and wellness topics. The Student Health Service is under the direction of a nationally certified nurse practitioner in collaboration with a board-certified internist.

All currently enrolled students are eligible for basic services available through the nurse practitioner at no cost. Students with special or complex and chronic health prob-

lems may be referred to the medical adviser for additional evaluation at no cost. However, students are financially responsible for fees associated with the following services: laboratory tests, X-rays, hospitalization, hospital emergency room visits, prescription medicines, medical supplies, and referrals to health care providers not associated with Oxford.

In the event of serious illness or accident, parents or guardians will be informed. When a parent or guardian cannot be located, the college reserves the right to make decisions concerning emergency health care.

Prior to registration, all students are required to complete an Entrance Medical Record before health care can be rendered. All immunizations must be current.

For additional information about health services, you may visit our website at <http://www.emory.edu/OXFORD/CampusLife/health.html>.

### **Insurance**

An optional group accident and sickness insurance policy is available to students. Prior to registration, international students are required to buy the insurance offered by the college or provide proof of coverage. International students should mail proof of coverage to the Academic Coordinator, Oxford College, Oxford, Georgia 30054. Students covered by personal or parents' insurance policies should have in their possession at all times a wallet card with the policy number.

For additional information concerning the health insurance plan, contact the Student Health Service or the Campus Life Office.

### **Counseling Center**

The Counseling Center offers free, confidential counseling for personal, emotional, and career-related problems. Services include individual therapy, group counseling, problem-solving sessions, career assessment, and referral to appropriate on-campus and off-campus resources. Students also may avail themselves of the Counseling Center Resource Center, which contains books, computer programs, audio tapes, and videotapes on mental health, study skills, and career-related topics. The Counseling Center is involved actively in campus outreach. Speakers from the Counseling Center are available to make presentations to campus groups.

# Academic Programs

## Courses of Study

Oxford College offers up to seventy-eight of the 128 academic hours required for the baccalaureate degree. After successfully finishing Oxford's program, by completing at least sixty-seven hours (subject to the distribution requirements cited on p. 25), and with a minimum grade point average of 2.0, students receive the associate of arts degree and may continue as juniors to Emory College.

## Summer School

The Oxford Summer School Program is jointly conducted with Emory College on the Atlanta campus. An Oxford student who plans to begin college in the summer should consult the director of admission at Oxford College. For further information about summer school, contact Oxford's academic coordinator.

## Emory College Programs

### Bachelor of Arts

B.A. programs are offered in African-American studies, anthropology, art history, biology, chemistry, classical civilization, classical studies, classics, classics and English, classics and history, classics and philosophy, computer science, economics, economics and history, economics and mathematics, educational studies, English, English and creative writing, English and history, film studies, French cultural studies, French literature, German studies, Greek, history, history and art history, international studies, Italian studies, Latin, Latin American and Caribbean studies, liberal studies, literature, mathematics, medieval and Renaissance studies, Middle Eastern studies, music, philosophy, philosophy and religion, physics, political science, psychology, religion, Judaic studies, religion and anthropology, religion and classical civilization, religion and history, religion and sociology, Russian, Russian area studies, Russian language and culture, Russian language and linguistics, sociology, Spanish, theater studies, West and South Asian studies, and women's studies. A co-major is available in human and natural ecology; this requires another priority major.

### *Bachelor of Science*

B.S. programs are offered in anthropology and human biology, biology, chemistry, computer science, mathematics, mathematics and computer science, neural science and behavioral biology, and physics. A co-major is available in human and natural ecology; this requires another priority major.

### *Minors*

Minors are available in African-American studies, African studies, anthropology, Arabic, art history, classical civilization, computer science, dance, economics, English, film studies, French, German studies, Greek, Hebrew, history, Italian, Japanese studies, journalism, Latin, Latin American and Caribbean studies, linguistics, mathematics, mathematics (applied), Mediterranean archaeology, philosophy, political science, religion, Russian, Russian and East European studies, sociology, Spanish, studio art, theater studies, violence studies, West and South Asian studies, and women's studies.

### Early Acceptance and Combined Degree Programs

Students who enter the combined degree program may earn a bachelor of arts or a bachelor of science degree from Emory College and a professional or advanced degree from another division of the university or from the Georgia Institute of Technology. These programs include the following:

#### *Three-Two Program in Engineering*

A dual degree in arts or science and engineering is offered in cooperation with the Georgia Institute of Technology. The program lets qualified students enroll in a variety of liberal arts courses and complete any of the arts or science majors listed on page 21 before studying engineering at Georgia Tech. Normally, students attend Emory for three years to complete the basic mathematics and science courses that are prerequisites in all engineering curricula. Specialized course work for the engineering major requires approximately two additional years at Georgia Tech. Students who begin at Oxford College should contact the associate dean for Academic Affairs in the first semester to express interest in the three-two program.

#### *Accelerated Master's Program*

Students may earn the bachelor of arts and the master of arts degrees in English, history, philosophy, political science, or sociology within four years; or, they may earn the bachelor of science and the master of science degrees in biology, chemistry, mathematics, mathematics-computer science, or physics within four years.

### **Roberto C. Goizueta Business School of Emory University**

Oxford College students may apply to the B.B.A. program of the business school early in their last semester at Oxford. Applicants are expected to fulfill requirements for graduation from Oxford, though enrollment in the business school is limited and completion of preadmission courses does not guarantee admission. Business school admission is competitive and is based on grade-point average, leadership, extracurricular activities, and a letter of recommendation. Applications for admission are available in the Oxford College Office of Records and Registration.

The business school recommends the following preadmission courses:

1. Mathematics 119, Mathematics with Business Applications (summer school only) or Mathematics 111, 112. Calculus I and II
2. Economics 112. Principles of Macroeconomics
3. Economics 101. Principles of Microeconomics
4. Business 210. Financial Accounting

Students who do not complete the preadmission courses prior to enrollment in the business school are required to complete those courses in Emory College by the end of the second semester in the business school.

### **Nell Hodgson Woodruff School of Nursing**

The Nell Hodgson Woodruff School of Nursing offers Oxford students a chance to transfer automatically into its B.S.N. program. Students who do not meet the criteria for auto-

matic transfer from Oxford to the nursing school are encouraged to apply for admission to the B.S.N. program through the regular process. Criteria for automatic transfer from Oxford are as follows:

1. Cumulative grade-point average of 3.0 or better in academic courses
2. Grades of C or better in prerequisite courses
3. Application by March 1
4. All credits earned at Oxford or Emory

The specific course requirements for Oxford students are as follows: Biology 121, 122; Chemistry 100 or 141; Chemistry 120; a course in microbiology that includes a lab; four courses from the Division of Humanities including English 181; Math 107 (Statistics); and four courses from the Division of Social Sciences including one course in history, economics, or political science; Psychology 100; Psychology 205; and Sociology 101. In addition, students must be certified in cardiopulmonary resuscitation (CPR). Students seeking automatic transfer should complete application forms obtainable from the Office of Enrollment Services at the nursing school and submit required transcripts by March 1.

## Preprofessional Programs and Requirements

The Oxford curriculum provides background for a number of professional programs. Some of these are listed below along with suggested courses for preparation. Each student planning to pursue one of these professions should work with his or her academic adviser to plan a program of study at Oxford College.

### Allied Health Professions

The Division of Allied Health Professions of Emory University offers several programs leading to the bachelor of medical science degree. The B.M.Sc. degree is offered for physician associate, radiological technology, and respiratory therapy. More specific information on these programs and entrance requirements is available in the division office.

### Dentistry

Students may take their pre dental requirements at Oxford and apply to dental schools of their choice. Most dental schools require the following courses in addition to a bachelor's degree: Biology 141, 142; Chemistry 141, 142, 221, 222; two English courses; Mathematics 111 or equivalent; and Physics 141, 142.

### Engineering

Students may take their pre-engineering requirements at Oxford and apply to engineering schools of their choice. For most schools, the requirements include Chemistry 141, 142; Mathematics 111, 112, 211, 212; Physics 151, 152; and social science and humanities electives.

### Law

A bachelor's degree, including a well-rounded liberal arts education, is required for admission to Emory University School of Law, but no particular curriculum is prescribed.

**Medicine**

The Emory University School of Medicine requires the bachelor's degree and the following courses: Biology 141, 142; Chemistry 141, 142, 221, 222 (260 recommended); two English courses; and Physics 141, 142 (or 151, 152).

**Pharmacy**

Students may take prepharmacy requirements at Oxford and apply to pharmacy schools of their choice. For most schools, the prepharmacy requirements are the following: Biology 141, 142; Chemistry 141, 142, 221, 222; Mathematics 111; Physics 141, 142; English 181; Economics 112; History 133; Political Science 100; and literature and social science electives.

**Theology**

Students preparing for the Christian ministry should seek a broad liberal arts education. Admission to the master of divinity program in the Candler School of Theology requires a bachelor of arts degree, bachelor of science degree, or equivalent.

**Veterinary Medicine**

Students may take preveterinary requirements at Oxford and apply to veterinary schools of their choice. In general, the preveterinary requirements are the following: Biology 141, 142; Chemistry 141, 142, 221, 222; English 181; Physics 141, 142; and humanities and social science electives.

**Academic Load and Credit**

The standard unit of credit in the semester system is the semester hour. Most courses earn four semester hours credit and meet for fifty minutes on Mondays, Wednesdays, and Fridays (MWF) or for seventy-five minutes on Tuesdays and Thursdays (TTh). Physical education classes meet for three hours per week. Classes begin at five minutes past the scheduled time. Required laboratories for most science courses meet an additional three hours per week, usually from 2:00 to 5:00 P.M.

**Normal Load**

A normal load is sixteen hours per semester (that is four four-hour courses) plus physical education.

**Maximum Load**

The maximum academic load is twenty-two hours plus physical education. (Special permission is required for more than eighteen hours.)

**Minimum Load**

The minimum load is twelve hours per semester for a full-time resident student.

## Course Requirements

To receive the AA degree, and to continue to Emory College, students must complete 67 semester hours subject to the requirements stated below.

### Distribution Requirements

Students must distribute their work as follows:

A. at least three courses from a list of courses accepted by the Division of Humanities (courses must be from two different departments and foreign language at the 101 level cannot be used to fulfill this requirement unless a 102 or higher level course in the same language is completed);

B. at least three courses from a list of courses accepted by the Division of Social Sciences and History (from two different departments);

C. at least three courses from a list of courses accepted by the Division of Natural Science and Mathematics distributed in accordance with area III (below);

D. at least three courses from the Division of Physical Education and Dance distributed in accordance with area V (below).

Note: A course may be used to fulfill at most one distribution requirement.

### General Education Requirements

#### I. *Writing*

A. Freshman Writing Requirement: Students must satisfactorily complete either English 101 or English 181 during the first semester of their enrollment at Oxford College.

Description: Entering students will be placed into one of three categories: English 101 required; English 101 recommended, but English 181 permissible; and English 101 or 181. Students will be able to exempt the Freshman Writing Requirement with an Advanced Placement examination score of 4 or 5.

B. General Writing Requirement: Students must satisfactorily complete a writing intensive course each year in residence.

Note: For the purpose of fulfilling the General Writing Requirement, English 101 and 181 are considered writing intensive courses. Students exempted from the Freshman Writing Requirement are still required to take a writing intensive course in the sophomore year.

#### II. *Natural and Mathematical Sciences*

##### A. Quantitative Methods

Requirement: At least one course in mathematics or computer science.

Description: The requirement will be met in one of the following ways:

1. A calculus course (Math 111, 112, 112Z, 211)

2. A course in probability and statistics (Math 107 or 207)
3. A computer science course (CS 150 or 170)
4. Other courses approved by the Department of Mathematics.

#### B. Natural Sciences

Requirement: At least one course. One course must be taken in the Division of Natural Sciences and Mathematics from the departments of Chemistry, Physics, Biology, Astronomy, and Geology.

#### III. *Social Sciences*

Note: Oxford College does not have a separate General Education requirement in the Social Sciences. Students should be aware that Emory College does have such a requirement. Further, satisfying the Oxford College General Distribution Requirements does not automatically guarantee that the Emory College General Education requirement in Social Sciences will be satisfied.

#### IV. *Humanities*

Note: Oxford College does not have a separate General Education requirement in the Humanities. Students should be aware that Emory College does have such a requirement. Further, satisfying the Oxford College General Distribution Requirements does not automatically guarantee that the Emory College Education requirement in Humanities will be satisfied.

#### V. *Historical, Cultural, and International Perspectives*

Students must fulfill requirement B and one of requirements A, C, or D at Oxford College.

##### A. United States History

Requirement: One course on the history of United States politics, society, or culture.

Description: This course will provide the student with an example of the use of historical methods, introduce the student to the history of the United States, and relate the U.S. to the rest of the world. Appropriate courses may be offered in several departments.

##### B. Historical Perspectives on Western Culture (non-U.S.)

Requirement: One course covering a significant span of Western thought and providing a broad perspective on European historical forces, cultural traditions, and human values.

Description: Appropriate courses may be offered in several departments or students may elect to take History 101 or 102.

##### C. EITHER

###### 1. Nonwestern Cultures

Requirement: One course covering a non-western culture or culture area.

Description: Courses must provide a broad perspective on the historical forces, cultural traditions, and human values of a major non-western culture or culture area.

OR

## 2. Comparative and International Studies

Requirement: One course designed to introduce students to cross-national comparative studies or studies of international institutions and processes.

Description: This requirement is intended to enable students to frame and investigate questions pertaining to comparative studies of society, including social, cultural, economic, political, and other processes and institutions; alternatively, students may satisfy this requirement through a course focusing on global processes and institutions affecting societies in the social cultural, or political realms.

## D. Language

Requirement: Each student must pursue study of a language other than the student's native language by taking eight credit hours in a single foreign language beyond the level of preparation on entering college.

Description: This requirement may be satisfied by:

1. Taking two courses at Oxford or by
2. Transferring credit from another accredited institution in accord with the rules of transferring credit or by
3. Receiving a 4 or 5 on a foreign language or literature Advanced Placement Test and then taking one course at Oxford. Students who receive a 4 or 5 on the examination must consult the appropriate department for the appropriate sequential course.

## VI. *Physical Education*

Requirement: Students are required to take a course in the Division of Physical Education and Dance in at least three of their four semesters in residence. These courses must include one from each of three areas (aquatics, health-fitness and lifetime activities), unless a student's aquatics placement score permits the substitution of a course. In this case, a student may take the third course in any area, including aquatics. First-year students must successfully complete a physical education course each semester of their first year, unless granted an exemption by the associate dean for academic affairs.

**Note:** Since the Emory College requirement is that a student must complete four one-semester hour courses in Physical Education, it may behoove students to take their fourth course at Oxford College.

## VII. *Emory General Education Requirements*

Requirement: All candidates for the AA degree and continuation at Emory College must have no more than four (4) requirements remaining from areas IA and II-V of the Emory College General Education Requirements.

### **Notes:**

Students may use an approved general education course to satisfy two appropriate requirements in areas II-V of the General Education Requirements, with the restrictions

that no student can exercise this option on more than two occasions, and that no course may satisfy more than two requirements.

Advanced Placement examinations can be used to satisfy general education requirements in accordance with College policy.

## Additional Credit

### Freshman Seminar

The Freshman Seminar is a one-semester program designed specifically for students in their first semester. Each section of approximately fifteen students is led by one faculty or staff facilitator and one selected sophomore student leader. Seminars meet for approximately ten weeks and are designed to facilitate small group discussion of issues significant for entering freshman. The program is conducted on a satisfactory/unsatisfactory (S/U) basis. A grade of S carries academic credit but no quality points; a grade of U carries neither academic credit nor quality points.

### Off-campus Courses

Off-campus programs provide students with the opportunity to combine study with travel. A grade-point average of at least 2.0 is required to enroll in off-campus courses. Although there is no limit to the number of hours a student may take in off-campus courses, no more than four semester hours may be used to fulfill the distribution requirements of any division. These courses involve a combination of on-campus and off-campus study. The off-campus travel portion of a course may be offered in the interim period between fall and spring semesters or during the summer. The on-campus portion is offered during the regular term preceding the off-campus portion of the course. Since these courses are not part of a full-time load, they require tuition charges of \$459 per semester hour. Additional costs include living and travel expenses. The following off-campus courses have been offered (see "Course Descriptions" for additional information): Anthropology 116Q (Field Studies in Native American Culture); Geology 100N (Desert Geology); and Sociology 215N (Social Problems).

### Four-hour Courses That Do Not Meet Distribution Requirements

Certain four-hour courses may be specified by the faculty as credit courses that do not meet distribution requirements. These courses are designated as such in their catalog descriptions. Currently, these courses are as follows: Business 210; Computer Science 124; English 101; Mathematics 101 and 119 (summer school); variable credit courses; and interdivisional courses.

### Microbiology for Prenursing Students

Prenursing students may register for HS303 (Microbiology) at the nursing school. Four semester hours of elective credit will be granted to students who complete this course.

## Academic Honors

### Honor List

The honor list is composed of full-time students who earn a cumulative average of 3.5.

### Merit List

The merit list is composed of full-time students who achieved an average of 3.0 for the previous semester.

### Alpha Epsilon Upsilon

Established at Oxford in 1906, Alpha Epsilon Upsilon promotes scholastic excellence and fosters friendship among those who achieve high scholastic standing. Students who attain a grade-point average of at least 3.75 after one semester (at least sixteen semester hours) or at least 3.50 after two semesters (at least thirty-two semester hours), or 3.33 after three semesters (at least forty-eight, but not more than sixty, semester hours) are eligible for membership.

### Phi Theta Kappa

A national honor society, Phi Theta Kappa membership is restricted to students who rank in the top 5 percent of the class after two semesters and who are recommended by the faculty.

## Academic Advisers

Every student is assigned a faculty member who serves as that student's academic adviser. Assignments are usually based on the student's academic interests as indicated at the time of enrollment. Students who wish to change advisers should consult Oxford's academic coordinator.

*Each student is responsible for knowing and meeting the requirements for graduation explained in this catalog.*

## Pierce Program in Religion

The Pierce Program in Religion, inaugurated in the fall of 1977, was established in memory of Dr. Lovick Pierce and Bishop George F. Pierce. The program includes community and academic activities and is designed to enhance religious life at Oxford College.

# Educational Resources

## Libraries

### **Hoke O'Kelley Memorial Library**

The Hoke O'Kelley Memorial Library provides resources, facilities, and services for research and study at Oxford College. The collection contains more than 75,000 volumes, 300 current periodical subscriptions, compact disc databases, audiovisual materials, and microform materials. Users may access more than 100 computerized reference databases and more than 2000 electronic journals. The library building has computer labs, individual carrels, rooms for group study, facilities for use of audiovisual materials, and a video-conferencing center.

In addition to providing individual reference assistance, library staff members work with faculty members to provide library instruction in conjunction with specific courses. Interlibrary loan services provide access to materials in all Emory libraries and other libraries in the United States.

Emory's automated library system provides access to materials available at Oxford and at the other Emory libraries. This online catalog is available in all libraries, residence halls, and from off-campus residences.

### **Other Emory University Libraries**

Oxford College students have access to resources in other Emory libraries: the General Libraries, made up of the Robert W. Woodruff Library for Advanced Studies, the Asa Griggs Candler Library, the James Samuel Guy Chemistry Library; the Hugh F. MacMillan Law Library; the Health Sciences Library; and the Pitts Theology Library. Total collections for the university number approximately 2.4 million volumes, 1.5 million microforms, 38,000 microfilm reels, 5,600 linear feet of manuscripts, and a growing inventory of nonprint materials. The libraries maintain 16,000 subscriptions to serials and periodicals.

## Computer Facilities

Oxford College provides a wide range of personal computers, software, and services to students, staff, faculty, and administrative users. The Oxford College Computing Center provides student computing laboratories in Pierce Hall, the library, and the multimedia laboratory in Humanities Hall. The computing center also provides two computing labs in the student residential center. Available equipment includes Macintosh and IBM computers with both ink-jet and laser printers. Software, documentation, and instructional assistance are available in the computer lab for word processing, course-related work, and research.

Some courses are taught in the computer lab; others make use of computers for special projects or provide tutorial software in the lab. All the computers are networked and can be used to access mainframe computers located on the Emory University campus and on the Internet. Students receive free user IDs for electronic mail and Internet access, and to enhance their research resources. Students enrolled in a class requiring the use of the mainframe have separate accounts and IDs provided by the instructor.

During freshman orientation, students are introduced to the computer facilities. Classes involving extensive use of computers also provide students with instruction in use.

# Regulations

## Administration of Curriculum

Administration of the curriculum is a joint endeavor of the faculty and the administration. Academic policies of the college are discussed by the Academic Policy and Planning Committee and voted on by the faculty.

## Requirements for Graduation and Continuation to Emory College

Requirements for graduation from Oxford College and eligibility for continuation to Emory College are the same:

1. Fulfillment of the course requirements (see "Course Requirements," p. 25).
2. A cumulative grade-point average of at least 2.0 on all work taken at Oxford College.
3. For transfer students, a minimum of thirty-four semester hours, two of which must be in physical education. The physical education course must be from the health fitness and aquatics area, unless a student's aquatics placement test score permits the substitution of a course from the health/fitness or lifetime sports areas.
4. The last eight semester hours taken at Oxford College or in Emory Summer School to complete the residency requirement.

## Requirements for Continuation to Emory College

For Oxford students continuing to Emory College, the requirements of Emory College are as follows:

Graduates of Oxford College must earn a total of 132 semester hours of credit to be eligible to graduate from Emory College; of these credits, a minimum of fifty-four semester hours must be earned in Emory College; a minimum of three semesters of residence in Emory College (twelve semester hours or more per semester) is also required; a semester of fewer than twelve hours can be combined with another semester of fewer than twelve hours to make up one semester of residence; however, a partial semester may not be combined with a semester of more than twelve hours to form two semesters of residence.

For further information, students may refer to the Emory College catalog or consult the academic coordinator at Oxford.

## Financial Requirements for Graduation

It is a requirement for graduation that all financial obligations to the university be satisfied. In the case of outstanding loans not yet due and payable, loan documents satisfactory to the university must be executed and delivered, and all payments must be current.

## Grading System

### Grades and Quality Points

Symbols A, A-, B+, B, B-, C+, C, C-, D+, D, and S indicate credit; F indicates failure; I indicates that the student has not completed all the work for a course; IF indicates failure to finish an Incomplete; U indicates unsatisfactory; W indicates withdrawal without penalty; WF indicates withdrawal failing; and WU indicates unsatisfactory withdrawal. In addition to the standard four-point scale, an optional plus-minus grading system became available to Oxford faculty beginning in the fall semester of 1992; faculty members who choose to use plus-minus-based grading for a particular class will so state in their course syllabus. The plus-minus grading system is mandatory in summer school.

Each passing grade carries with it a proportionate number of quality points. For each semester hour of credit, quality points are computed as follows:

Standard Four-point Scale		Optional Plus-Minus Scale	
A = 4.0	A = 4.0	C+ = 2.3	
B = 3.0	A- = 3.7	C = 2.0	
C = 2.0	B+ = 3.3	C- = 1.7	
D = 1.0	B = 3.0	D+ = 1.3	
F = 0.0	B- = 2.7	D = 1.0	
		F = 0.0	

Symbols used for grades that result in no credit are F, failure; U, unsatisfactory; W, withdrawal without grade; WF, withdrawal while failing; and AU, for courses audited. An I, incomplete, is recorded when the dean, for reasons such as a student's illness or emergency, grants a student permission to postpone a final examination or other work required to complete a course; a faculty member may request permission to assign a student an I when the faculty member needs more time to complete evaluation of that student's work. Failure to complete the work for which the I was granted by the end of three weeks in the next semester of residence in Oxford College or Emory College will result in an IF. For students who do not return to Oxford or continue at Emory, the I must be removed within a calendar year or it becomes an IF. The grades of WF and IF are computed as F.

### Report of Grades

Students are notified midsemester of unsatisfactory academic performance. Course grades are mailed shortly after the close of each semester. Students who wish their parents or guardians to receive their grade reports and notification of unsatisfactory academic performance must sign a grade-release form in the Office of Records and Registration.

## Class Attendance

Each student is responsible for his or her academic progress, and regular class attendance is considered necessary for the fulfillment of this responsibility. Students are responsible for the effects of absences from class or laboratory on their academic work. Each professor will determine class-attendance requirements and may impose penalties for excessive absences. Report of excessive absence is sent to the academic coordinator and may be considered evidence of a student's disregard for academic responsibility.

Emory University policy prohibits discrimination on the basis of religious beliefs. Faculty members are urged to accommodate student absences due to participation in services on religious holidays. Students are responsible for informing professors in advance of planned religious observances that conflict with class attendance and for making arrangements to complete any work missed.

## Probation and Exclusion

### Academic Probation

A student whose cumulative grade-point average is less than 2.0 at the end of any grading period automatically incurs academic probation. Probationary status may be removed only at the end of a semester. Students on probation are expected to concentrate their energies on their studies in order to bring their work up to the required standards of Oxford College.

### Continuation in Attendance

A student incurring academic probation at the end of a semester may continue in attendance provided the following minimum standards are met:

1. The student's cumulative grade-point average must be at least 1.0 at the end of any semester.
2. The student's cumulative grade-point average must be at least 1.5 at the end of any semester at the conclusion of which the student has attempted more than twenty six but no more than fifty-six semester hours in Oxford College.
3. The student's cumulative grade-point average must be at least 1.7 at the end of any semester at the conclusion of which the student has attempted more than fifty-six semester hours in Oxford College, unless the student has completed five semesters.
4. A student who has completed five semesters in Oxford College will be permitted to petition for an additional semester only if the student's cumulative grade point average is at least 1.9; petitions will be considered by the dean and the Academic Appeals Committee; in cases where such petitions are granted, the sixth semester is normally the next consecutive semester.

### **Academic Exclusion**

A student who fails to meet minimum requirements for continued attendance (see previous page) is automatically excluded. Excluded students may be readmitted only through appropriate petition to the dean or his designee. Such petitions must establish a reasonable likelihood that the student's academic performance will improve. The petition must also establish that the student would reasonably be able to complete the requirements for graduation in the allowed time.

### **Conduct and Honor**

As members of the Oxford College community of learning and as representatives of Emory University, students are assumed to be responsible individuals who conduct themselves in accordance with the established standards of the college community. Students of Oxford College are responsible to student government, administration, faculty, and each other for their conduct and for the consequences of their actions.

The Oxford College student government, administration, and faculty share the responsibility of establishing and enforcing standards of student conduct. The dean of Oxford College has final authority in all matters of honor and conduct. Each student is expected to abide by and support the Conduct Code and the Honor Code. The Conduct Code addresses issues of nonacademic conduct, and infractions of this code are heard by the Conduct Board of Oxford College. The Honor Code addresses issues of academic integrity and honesty; breaches of this code are heard by the Honor Council of Oxford College. The following are abridged versions of the student Conduct Code and student Honor Code. The complete codes are provided to each entering student prior to registration.

### **Student Conduct Code (Revised 1998)**

#### **I. Preamble**

As Oxford College of Emory University is an institution dedicated to providing educational opportunities for its students, it strives to establish an atmosphere of responsible freedom which will enable its students to pursue their academic and personal goals. Students of Oxford College are expected to adhere to and uphold the standards of deportment, integrity, and courtesy that are appropriate at an institution of higher learning. Students are responsible for their own behavior and must demonstrate a concern for the rights and welfare of other members of Oxford College community.

## II. Regulations

The following are regulations governing the conduct of Oxford College students. All Oxford College students are required to abide by all of the following.

- A. Administrative Regulations of Emory University: New regulations may be issued from time to time by the University.
- B. Public laws: Oxford College does not condone violations of or provide sanctuary from public law or its enforcement.
- C. Oxford College Conduct Code and Oxford College Regulations: Each student in Oxford College is presumed to know that the requirements of student conduct expressed or implied in this Code and all other College or University regulations are in effect and applicable to him or her. While it is neither possible or necessary to state beforehand every instance of misconduct that could result in disciplinary action against a student, it is appropriate to single out certain types of behavior which are not permissible on University property, at off-campus college or university sponsored activities, or in any setting where the behavior affects the interest of Oxford College or Emory University.
  - 1. Verbal abuse, physical assault, or attempted physical assault, and harassment, whether in person, in writing, or by electronic means.
  - 2. Damage, destruction, or unauthorized removal, or theft of property of another member of the university community (student, faculty, staff, or employee), property of the University itself, or the property of a guest of the University.
  - 3. Use, possession, sale, or distribution of narcotics or illegal drugs. The unauthorized use, possession, sale, or distribution of prescription drugs (e.g., amphetamines, barbiturates, tranquilizers, etc.) is also strictly prohibited.
  - 4. Possession, Use, Consumption, or Distribution of Alcoholic Beverages. Georgia criminal law prohibits anyone under 21 years of age from purchasing, possessing, or distributing any distilled spirits, wines, malt beverages, or any other alcoholic beverage. Since the majority of Oxford College students are under 21 years of age, the possession, consumption, use, or distribution of alcoholic beverages by students on the campus is especially prohibited. The term campus includes all property in Oxford, Georgia owned by Emory University (including the athletic field, gymnasium, Card Student Center, residence halls, Dining Hall, Allen Memorial Church,

and Dooley's Tavern). No Student Government Association funds may be used to purchase alcoholic beverages.

5. It is also a violation of this Conduct Code to be present in a room or other setting where the student knows that alcohol and/or drugs are being consumed. Students are responsible for the behavior of guests in their assigned rooms regardless of their presence.
6. Forging, altering, or otherwise misusing institutional documents or records, or knowingly giving false information to the institution or its duly authorized representatives. Such misconduct may fall within the jurisdiction of the Oxford College Honor Code. The appropriate hearing body of such a charge will be decided by the Associate Dean for Academic Affairs and the Associate Dean for Campus Life. Breaches of academic integrity will be handled in conformity with the Oxford Honor Code.
7. Disruption or obstruction of teaching, residence hall life, research, administrative functions, disciplinary proceedings, freedom of movement of vehicles or persons on campus, or of other proper and authorized activities of the institution.
8. Obscene conduct on campus, on Emory University property, or at or in connection with, institutionally sponsored or supervised functions of student organizations, whether in person, in writing, or by electronic means.
9. Unauthorized entry into, or use of, any institutional facility.
10. Possession on campus or institutional property of any weapons such as firearms and incendiary or explosive devices including fireworks.
11. Failure to comply with directions of institutional officials, including Residence Advisers and student judiciary bodies, acting in proper performance of their official duties.
12. Setting a fire; tampering, misusing, or destroying fire alarms, fire hoses, fire extinguishers, or any other fire equipment; failure to exit in a prompt manner at the sound of a fire alarm.
13. Encouraging, aiding or inciting others to violate this code.
14. Violation of public law where it affects the interests of the University:
  - a. on campus or university property,

- b. at institutionally sponsored or supervised functions of student organizations,
  - c. at off-campus locations, particularly in the Covington/Oxford community.
15. Participation in any activity considered to be hazing as described in The Organizations' Manual (TOM) published by the Office of Student Activities.
  16. Violation of Oxford College Housing regulations.
  17. Violation of Oxford College or Emory University computer use policy.
  18. Membership, participation in, or support of student organizations explicitly prohibited by the Dean.
  19. A student host's failure to control the behavior of his/her guest(s) on campus.
  20. Failure to cooperate in the administration of this Code.

### III. Definitions

- A. Whenever the designation Dean of Oxford College is used, it is understood to include any duly appointed delegate of the Dean of Oxford College.
- B. Wherever the designation Associate Dean for Campus Life is used, it is understood to include any duly appointed delegate of the Associate Dean for Campus Life.
- C. The term student as used in this Code means any person who is currently enrolled in Oxford College or was so enrolled at the time of the alleged misconduct. At the discretion of the Dean of Oxford College, the term may be extended to mean (1) a person not currently enrolled who was enrolled in the fall or spring term preceding, or (2) a person who, while not currently enrolled, has been enrolled in Oxford College and may reasonably be expected to seek enrollment at a future date, or (3) a person who has been accepted for admission to Oxford College and may reasonably be expected to enroll by virtue of his or her participation in the orientation program for new students.
- D. A student charged with misconduct may seek advice from an Oxford College faculty member or staff member, and may have this person present at any hearings on the matter. This person is hereafter referred to as the Adviser. In cases of doubt, the Chairperson of the Conduct Board shall rule on whether a prospective adviser meets one of the above criteria.

- E. The Conduct Board is the judicial body empowered to hear cases of student misconduct and to set sanctions.
- F. The Conduct Investigator will be a staff member appointed by the Associate Dean for Campus Life to investigate all matters pertaining to an individual case. The Conduct Investigator also may hear cases and set sanctions when the accused student admits guilt.
- G. A Personal Performance Record is compiled for a student when the Oxford Conduct Board, Conduct Investigator, or the Dean of Oxford College imposes on the student a penalty which results in a written record entry. This personal performance record is maintained by the Associate Dean for Campus Life and is available to the administrative officials of the University, to the student at his or her request, and to others only in accordance with the University's policy on student records.
- H. Notice to Attend is a written notice from the Conduct Board to an Oxford student that he or she is required to attend and testify at a conduct hearing.

#### **IV. Structure of the Conduct Board**

- A. The Conduct Board, which will advise the Dean on matters of student conduct, holds hearings on cases referred to it and make decisions regarding the disposition of cases.
- B. Membership of the Conduct Board shall be as follows:
  - 1. Faculty Chairperson, appointed by the Dean of Oxford College for a one-year term. The Faculty Chairperson shall be a nonvoting member (except in case of a tie when the Conduct Board is voting on the appropriate sanction).
  - 2. Two additional faculty members, appointed by the Dean of Oxford College for a two-year term.
  - 3. Four student members, appointed by the Associate Dean for Campus Life for a one year term from a list of (at least) seven persons nominated by Student Government Association. Factors considered in the selection of student members may include present grade point average, past history of conduct as an Oxford student, residential status, and number of earned hours of academic credit.
  - 4. Student and faculty alternates or temporary members will be appointed by the Dean of Oxford College as necessary.

5. Solicitor, appointed by the Associate Dean for Campus Life. The Solicitor is a nonvoting student member of the Conduct Board who assists in pre-hearing and hearing procedures, such as delivering a notice that a student is required to attend a hearing, locating witnesses, and, in collaboration with the Chairperson, and the Campus Life representative, reviewing charges for cases coming to the Conduct Board.
6. The Dean of Oxford College may remove a member of the Conduct Board if there is, in the judgment of the Dean some appropriate reason to do so.

## V. Procedures

All statements and testimony are subject to Oxford College Honor Code requirements. (Honor Code: Article 1, A. 6, 7)

### A. Pre-hearing

1. All members of the Oxford College community-students, faculty, staff, and administration-are responsible for supporting the conduct regulations of the college and may report alleged or suspected act of misconduct by students to the Associate Dean for Campus Life.
2. All investigations and adjudicative procedures are to be conducted in such a way to preserve the spirit of confidentiality. Witnesses, Advisers, Accused students, Conduct Board members, and record keepers are expected to treat all proceedings and sanctions in a confidential manner.
3. The Associate Dean for Campus Life shall appoint a Conduct Investigator who shall gather evidence relevant to the case. This investigation shall be completed within a reasonable length of time.
4. Witnesses are required to respond to written or verbal directives from Conduct Investigators, including requirements to attend meetings or a hearing.
5. After the investigation is completed if a charge of misconduct is deemed appropriate by the Conduct Investigator, the accused student shall meet with the Conduct Investigator. The student shall be presented with a written summary of the charges pending, and shall be allowed to read all gathered information relevant to the case.

6. The Conduct Investigator shall explain to the student that his or her case may be adjudicated according to either the procedures explained in section B or in section C below, provided that eligibility requirements described in section C are met. The student shall then choose one of these two procedures for handling this case, indicating this choice in writing. If the requirements for section C are not met, the case will be adjudicated under section B.

#### B. Conduct Board Adjudication Procedure

1. This procedure shall be used in all cases where the accused student maintains his or her innocence of some or all of the charges against him or her. This procedure may also be used by students who admit their guilt under the charges and who elect this procedure or who refuse to make an election.
2. Under this procedure, the Conduct Board shall determine the guilt or innocence of the accused together with the appropriate penalty if the student is found guilty.
3. The general procedures of the Conduct Board shall be as follows:
  - a. The Conduct Investigator shall forward all relevant information gathered in the case to the Chairperson of the Conduct Board.
  - b. The Conduct Board adjudication procedure is under the direction of the Faculty Chairperson. The Faculty Chairperson has full authority to oversee the proceedings so that the case is heard in a fair, thorough, and efficient manner.
  - c. The Chairperson shall promptly notify the student of the time and place of the hearing. The Chairperson shall also apprise the student in writing that he or she has the right to:
    - i. Seek advice from a member of the Oxford College faculty or staff and to have such person present at the hearing as the Adviser.
    - ii. Be present at all times during the evidentiary portion of the hearing.
    - iii. Ask questions of witnesses, see all documents and tangible evidence presented to the Conduct Board, and make statements and present evidence in his or her own behalf.
    - iv. Appeal any decision rendered by the Conduct Board.

- d. A hearing delay may be granted if, in the opinion of the Chairperson, there are compelling reasons not to follow the usual time frame for setting hearing dates.

4. The hearing procedures of the Conduct Board shall be as follows:

- a. At least five of six voting Conduct Board members must be present throughout the hearing. No Conduct Board member who has a personal interest in the case may participate in the hearing.
- b. Only members, members-elect and alternate members of the Conduct Board, the accused student and his or her Adviser, the Conduct Investigator and witnesses may be present at the hearing.
- c. The accused student and the Adviser shall have the right to be present at all times during the hearing except when the Conduct Board retires to deliberate and to reach a decision.
- d. Evidence shall be admitted without regard to the rules of evidence in the courts. Testimony from witnesses who will not be at the hearing may be introduced in signed, written form. The accused may submit written questions to these witnesses; however, failure for any reason to receive answers to such questions shall not affect the admissibility of the written testimony.
- e. The Conduct Board shall have the right to require witnesses who are Oxford students to be present at the hearing and to testify. Failure of any witness to attend a hearing is not grounds for a continuance.
- f. The Chairperson will determine the relevance and appropriateness of all witnesses' testimony. Redundant testimony may be excluded.
- g. The Chairperson will judge and determine if written statements may be admitted into evidence when a witness is not present.
- h. The accused must report to the Conduct Investigator or the Solicitor names of any witnesses he/she intends to call at least 24 hours in advance of the hearing date.
- i. Should the accused, after proper notification, not appear at the time and place specified by the Faculty Chairperson, the hearing may be conducted with the accused in absentia. The Conduct Board shall then render its decision based upon such evidence as it has before it.

5. In the hearing the accused shall be apprised of the charges. The accused shall state whether he or she is guilty or not guilty of the charges. If the accused states that he or she is guilty:
  - a. The Conduct Board may question the accused in order to determine the seriousness of the misconduct.
  - b. Witnesses may testify and other evidence may be admitted as to the seriousness of the misconduct. Questions may be asked of any of these persons by the accused or the Adviser or the Conduct Board. The accused or his or her Adviser may make a statement to the Conduct Board in regard to the seriousness of the misconduct.
6. If the accused denies that he or she is guilty:
  - a. Witnesses may testify. Questions may be asked of any of these persons by the accused or the Adviser or the Conduct Board. Other evidence may be admitted.
  - b. The accused or the adviser may present evidence, including witnesses who may be questioned by the Conduct Board, and may make a summary statement. The Conduct Board will be permitted to ask the student or Adviser questions after the summary statements have been made.
7. The Faculty Chairperson may determine, at any point of the hearing procedure, that the Conduct Board may retire temporarily to discuss procedural matters. No witnesses, advisers, or other non-Conduct Board members may be present for this discussion.
8. The Conduct Board will retire to deliberate on whether the accused is guilty of the charged misconduct, or the Conduct Board may find the accused guilty of a less serious offense than that originally charged. The accused shall be found innocent unless a majority of the voting Conduct Board members who were present throughout the hearing agree on the decision of guilt.
9. If the Conduct Board determines guilt on the part of the accused student, the Conduct Board shall be provided by the Associate Dean for Campus Life with the record of any previous disciplinary proceedings in which the student was found guilty of misconduct. On the basis of its findings in the case and the student's previous record, the Conduct Board shall render a decision by a majority vote as to the proper disciplinary action to be taken. In case of a tie, the Faculty Chairperson shall cast the deciding vote.

10. When the hearing before the Conduct Board is concluded, the Faculty Chairperson shall cause a written summary of the case to be prepared which shall include a statement of the charges against the student, the Conduct Board's decision in the case regarding guilt or innocence, and the Conduct Board's decision as to the appropriate disciplinary action to be taken. This summary shall be submitted to the Associate Dean for Campus Life.
11. The Associate Dean for Campus Life shall be responsible for informing the accused of the Conduct Board's decision.

### C. Administrative-Adjudicative Procedure

1. This procedure may be used only in cases where the accused student admits his or her guilt under the charges and where the Conduct Investigator determines that suspension/dismissal is not a potential sanction. If dismissal/suspension is a potential sanction, then the Conduct Investigator shall forward all investigative materials along with a brief summary of the case to the Faculty Chairperson of the Conduct Board for further review. The student shall admit in writing that he or she is guilty of the alleged misconduct.
2. If the student admits guilt of all charges brought against him/her, acknowledges this guilt in writing, and dismissal/suspension is determined not to be a potential sanction, then the Conduct Investigator shall determine the appropriate disciplinary penalty to be imposed upon the student.
3. The general procedures of the administrative adjudication process shall be as follows:
  - a. The Conduct Investigator shall schedule and conduct a disciplinary meeting.
  - b. When the disciplinary meeting is concluded, by the Conduct Investigator shall cause a written summary of the case to be prepared which shall include a statement of the charges against the student and the disciplinary penalties decided upon.
  - c. This summary shall be submitted to the Associate Dean for Campus Life.
4. The procedures of the Administrative Adjudicative disciplinary process shall be as follows:

- a. Only the Conduct Investigator, the accused student and his or her Adviser, and witnesses may be present at the meeting.
- b. Should the accused student, after proper notification, not appear at the time and place specified by the Conduct Investigator, the meeting may be conducted with the accused in absentia. The Investigating Officer shall then render the decision based on such evidence as is before him or her.

D. The meeting shall be conducted in the following form:

1. The accused shall be reminded of his or her rights under the code.
2. The accused shall be apprised of the charges.
3. The Conduct Investigator may question the accused in order to determine the seriousness of the misconduct.
4. The Conduct Investigator shall be provided by the Associate Dean for Campus Life with the record of any previous disciplinary proceedings in which the student was found guilty of misconduct.
5. On the basis of his or her findings in the case and the student's previous record, the Conduct Investigator shall determine the appropriate penalty.
6. If a penalty other than dismissal/suspension is reached by the Conduct Investigator, the summary will be given to the Associate Dean for Campus Life. The accused student shall be notified of the decision.

E. In cases of alleged sexual assault;

1. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding; and
2. both the accuser and the accused will be informed of the outcome of any campus disciplinary proceeding brought alleging a sexual assault.

F. Other

In extraordinary circumstances where the Conduct Board is not available (summer break and exam periods for example), the Dean of the College may appoint other persons to conduct a hearing following the procedures of this code as much as possible.

## VI. Disciplinary

### A. Disciplinary actions that may be taken include, but are not limited to:

1. **Warning.** The student shall be warned by the Associate Dean for Campus Life that he or she has violated the Oxford College Student Conduct Code and that subsequent misconduct may lead to a more severe penalty. No entry of this record shall be made in the student's personal performance record, but it may be presented in a subsequent disciplinary case.
2. **Reprimand.** The student shall be given formal notice in writing by the Associate Dean for Campus Life that he or she has violated the Oxford College Student Conduct Code and that future misconduct may lead to a more severe penalty.
3. **Conduct Probation.** The student shall be given formal notice in writing by the Associate Dean of Campus Life that his or her behavior has been such as to raise serious doubts about the student's ability to conduct himself or herself in a manner acceptable to the Oxford College community. The student will be placed on probationary status to determine his or her suitability to remain as a student. A student placed on conduct probation shall remain on probation for a time period set by the Board or Conduct Investigator.
4. **Suspension.**
  - a. **Limited.** The student shall be informed in writing by the Associate Dean for Campus Life that he/she will be denied certain campus privileges for a stated period of time. These privileges may include, but are not limited to, class attendance, parking on campus, participation in extracurricular activities, and access to institutional facilities.
  - b. **Immediate.** The student may be required to leave the campus immediately if, the opinion of the Dean of Oxford College, the student's presence on the campus would be detrimental to the institution, Suspension without a hearing shall continue until the disciplinary process is completed. Best efforts will be made to schedule and complete the disciplinary process as promptly as possible.
5. **Dismissal.** The accused student shall be given formal notice in writing by the Dean of Oxford College that his/her behavior has been such that he or she is to be dismissed from the College. The Dean shall specify either immediate dismissal or dismissal at the end of the semester. The student shall be told when he or she may reapply for admission and the procedure to be followed in making such reapplica-

tion. On the date that a student's dismissal becomes effective, the student shall be required to leave the campus promptly remain off the campus during the period of the dismissal. The student shall forfeit all academic credit and shall not receive any refund of tuition or fees due for the term if he/she is dismissed before the conclusion of the term. If the student is readmitted following dismissal, he/she will be placed on conduct probation for the semester immediately following his or her return to campus. Academic credits earned at other institutions during the period of dismissal may not be transferred to Oxford College for credit toward graduation requirements.

6. Expulsion. The student is dismissed with out recourse to apply for readmission.
  7. Restitution. The student shall be required to reimburse the College or a member of the college community for expenses resulting from misconduct. This may take the form of appropriate service or other compensation, including monetary compensation.
  8. Service to the College. The student shall perform service to the College. The Conduct Board or Conduct Investigator shall determine the appropriate amount of time and the nature of this service.
  9. Personal Performance Record. The following sanctions will automatically be documented in the students Personal Performance Record:
    - a. Expulsion.
    - b. Dismissal.
    - c. Conduct Probation.
    - d. Reprimand (expunged from the student's Personal Performance Record at a time set by the Conduct Board or Conduct Investigator).
- B. When a student is subjected to any of the actions indicated above, a record of the case shall be retained in the conduct file of the Associate Dean for Campus Life. If the student is subsequently found guilty of any violation of the Conduct Code a record of all previous disciplinary decisions of guilt and penalties will be provided by the Associate Dean for Campus Life to the Conduct Investigator, or to the Conduct Board. The previous record will be considered in deciding the proper disciplinary action to be taken. Students subjected to the disciplinary actions of conduct probation, suspension or dismissal may be ineligible for scholarships and other forms of financial aid administered by the University.

C. During the course of the investigation or the course of the hearing it may be determined by the Conduct Investigator or the Conduct Board that a referral to the Oxford College Honor Council may be appropriate. The Chair of the Conduct Board shall notify the Chair of the Honor Council that a violation of the Honor Code may have been committed. Thereafter, procedures established in the Honor Code shall be followed. The Faculty Chairperson of the Conduct Board shall provide whatever information the Honor Council requires.

## VII. Appeal

- A. Decisions rendered by the Conduct Board or by Conduct Investigator under the administrative-adjudicative procedure may be appealed to the Dean of Oxford College. The accused student initiates an appeal by presenting the Dean of Oxford College with a written statement of the reasons for the appeal. Such written appeal must be in the hands of the Dean of Oxford College within five calendar days after the student has received written notification that disciplinary action has been taken against him or her. If the Dean of Oxford College does not receive such written appeal within the specified time, the disciplinary decision will stand affirmed.
- B. The student shall clearly state in writing the reason or reasons for his or her appeal. Grounds for the appeal shall include, but are not limited to, the following:
1. Excessive penalty.
  2. Substantial departure from written procedures.
- C. If the Dean of Oxford College honors the request for an appeal the Dean may consult with the Faculty Chairperson of the Conduct Board or the Conduct Investigator and may appoint an ad hoc appeals committee consisting of three faculty members and three students who will review the case for appeal. If the Dean does not honor the request, the student will be notified in writing of the Dean's decision.
- D. The ad hoc appeals committee may affirm the Conduct Board's decision, change the decision, or decide that the case must be reheard. Should the decision of the ad hoc committee be that a new hearing should take place, one of the appeals committee faculty members shall become the presiding officer of the committee. The proceedings of the committee shall conform as nearly as possible to the Conduct Board, including notification of the accused, and the preparation of the written summary of the results of hearing.

- E. When the proceedings of the appeals committee are concluded and a report is prepared, the committee shall confer with the Dean of Oxford College, who shall render a final decision on the appeal and the case and inform the student of his or her decision in writing.

## VIII. Jurisdiction

The Dean and Faculty of Oxford College have such authority in matters of student conduct as is set forth in University documents including the By Laws of the University.

## Honor Code (abridged)

January 1982

(Revised August 19, 1991)

(Revised April 21, 1992)

### Preamble

The responsibility for maintaining standards of unimpeachable honesty in all academic work and in campus judicial proceedings falls upon every individual in Oxford College of Emory University. The Honor Code is based on the fundamental expectation that every person in Oxford College will conduct his or her life according to the dictates of the Honor Code and will refuse to tolerate actions in others that violate the Honor Code.

### Article 1: Academic Misconduct

Academic misconduct is an offense generally defined as any action or failure to act that is contrary to the integrity and honesty of members of the academic community.

A. Such offenses include, but are not limited to, the following:

1. Seeking, acquiring, receiving, or giving information about the conduct of an examination, knowing that the release of such information has not been authorized
2. Plagiarizing
3. Seeking, using, giving, or obtaining unauthorized assistance in any academic assignment or examination
4. Intentionally misshelving, damaging, or removing library materials without authorization
5. Intentionally giving false information to professors or instructors for the purpose of gaining academic advantage
6. Intentionally giving false evidence in any Honor Council or Conduct Board hearing or refusing to give evidence when requested by the Honor Council
7. Intentionally giving unauthorized information regarding hearings of the Oxford College Conduct Board or Honor Council

8. Violating any duties prescribed by this code

B. A duty of confidentiality is implicit in the honor system. It is academic misconduct under this code for a member of the Honor Council, a student witness, or any student (other than the accused) who has obtained knowledge of an Honor Council proceeding, past or present, to breach this confidentiality. Nothing in this paragraph shall restrict communications to officials of the college where knowledge is necessary to the performance of the officials' duties, nor shall it restrict disclosure required by law.

C. Harassment of witnesses or anyone involved in an Honor Council hearing before, during, or after the hearing constitutes academic misconduct.

### **Article 2: Honor Pledge and Obligations**

A. A student's signature on a paper or test submitted for credit shall indicate he or she has neither given nor received unauthorized information on the work, nor has condoned the giving or receiving of unauthorized information by others.

B. Each student at Oxford College of Emory University agrees to abide by the honor pledge and takes upon himself or herself the responsibility of upholding the Honor Code; each student is urged to inquire of the Honor Council about any doubtful case at any time throughout the year.

### **Article 3: Reporting Cases**

It is the responsibility of every member of the faculty, administration, and student body to support the honor system. In pursuance of this duty, any individual, when he or she suspects that an offense of academic misconduct has occurred, shall report the suspected breach to a member of the Honor Council or to the dean.

### **Article 5: Procedure**

Refusal of a witness to testify shall constitute academic misconduct under this code.

Harassment of witnesses shall constitute misconduct under this code. The following sanctions may be imposed:

1. Honor Council probation for one year; the penalty is automatic on conviction, and the student shall be given formal notice in writing that any further violation shall be sufficient cause for further disciplinary action
2. F in the work involved, with prior consent of the professor
3. F in the course on the student's permanent transcript, with prior consent of the professor
4. Honor Council suspension (specifying the period of suspension)

5. Honor Council dismissal; all courses in process shall receive a grade of W except any course for which an F is recorded under (3) above
6. Honor Council expulsion
7. Such combination of sanctions or other sanction that may be appropriate

The findings and recommendations of the Honor Council shall be transmitted to the dean promptly in a concise written report. After receipt of the report, the student shall be promptly notified in writing of the dean's decision and any sanctions imposed. The dean may reject a finding of guilt (but not one of acquittal), modify the severity of the recommended sanctions, or require the Honor Council to hold a new hearing.

## Plagiarism

### The Use of Sources in Writing Research Papers\*

A writer's facts, ideas, and phraseology should be regarded as his or her property. *Any person who uses a writer's ideas or phraseology without giving due credit is guilty of plagiarism.*

Information may be put into a paper without a footnote or some other kind of documentation only if it meets all of the following conditions:

- It may be found in several books on the subject;
- It is written entirely in the words of the student;
- It is not paraphrased from any particular source;
- It therefore belongs to common knowledge.

Generally, if a student writes while looking at a source or while looking at notes taken from a source, a footnote should be given.

Whenever any idea is taken from a specific work, even when the student writes the idea entirely in his own words, there must be a footnote giving credit to the author responsible for the idea. Of course, methods of documentation vary, and it is possible to cite the source in the text itself rather than a footnote. The point is that the student should give credit in a manner specified by the instructor or the department.

The student is entirely responsible for knowing and following the principles of paraphrasing. "In paraphrasing you are expressing the ideas of another writer in your own words. A good paraphrase preserves the sense of the original, but not the form. It does not retain the sentence patterns and merely substitute synonyms for the original words and merely alter the sentence patterns. It is a genuine restatement. Invariably, it should be briefer than the source."

Any direct quotation should be footnoted (or documented in any acceptable fashion). Even when a student uses only one unusual or key word from a passage, that word

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†Floyd C. Watkins, William Dillingham, and Edwin T. Martin, *Practical English Handbook*, 3d ed.(Boston, 1970), 245.

should be quoted. If a brief phrase that is common, or somewhat common, is used as it occurs in a source, the words should be in quotation marks. The source of every quotation should be given either in a footnote or in some other prescribed manner.

It is of course the prerogative of the instructor to prescribe that no secondary sources may be used for particular papers. A student who uses a secondary source must remember that the very act of looking up a book or article should be considered a pledge that the student will use the material according to the principles stated above.

### **Changing Courses**

Students may change courses during the first five days of classes each semester with the approval of their academic advisers. Course-change forms may be obtained from the adviser and must be processed by the Office of Records and Registration.

### **Dropping Courses**

Other than physical education courses, English 101, English 181, and Math 100C, courses may be dropped with no academic penalty during the first five weeks of classes with approval of the student's academic adviser. Drops by merit scholars require the academic dean's approval. After the drop-add period ends, a grade of W is given for the course dropped.

Students who drop a course after the end of the first five weeks for medical reasons, corroborated by appropriate documentation, are assigned a W for the course dropped. The associate dean for Academic Affairs may, for compelling academic reasons and with the recommendation of the student's course instructor and academic adviser, grant a W for a course dropped between the end of the fifth week and the last day of classes. In all other course drops made after the first five weeks, the grade assigned is WF unless the student withdraws from the college (see "Cancellation and Withdrawal," below). A student who has been accused of an Honor Code violation may not withdraw from the course. There is no tuition refund for a dropped course except in cases of withdrawal from the college before the end of the fifth week of class.

## Official Transcripts

Transcripts of a student's record may be obtained from the Office of Records and Registration by written request of the student for a minimal charge. Official transcripts bearing the college seal and validating signature are not issued to individuals but are mailed only on request as confidential information to agencies or institutions. Transcripts include the entire scholastic record; no incomplete or partial transcripts will be issued. Transcript requests should be made at least one week before the transcript is needed. No transcripts or official statements of any kind will be issued for students whose records show financial indebtedness to Oxford College.

## Audit Courses

With the permission of the course instructor, students may visit any course for which they have the prerequisites. To receive a grade designation of AU for an audited course, a student must secure audit status within the five-day add period and fulfill requirements of the course deemed appropriate for auditors by the instructor. The charge for audit courses is the same as for credit courses.

## Repetition of Courses

Students may not repeat courses they have passed. However, a student may audit a course previously passed with the permission of the course instructor.

## Emory College Courses

An Oxford student may, under exceptional circumstances, enroll in courses at Emory College with the permission of the deans of both Oxford and Emory Colleges. Such courses cannot be equivalent to courses offered at Oxford and normally must be courses required of Emory College freshmen and sophomores as prerequisites to a particular academic major or program.

## Cancellation and Withdrawal

To cancel registration or withdraw from the college at any time other than the close of a semester, a student must secure written permission from the dean or the dean's designee; otherwise, honorable dismissal cannot be granted. A student who withdraws for reasons of

illness on the recommendation of the Oxford College Student Health Service receives grades of W in all courses for that semester and must have approval from the Oxford College Student Health Service before readmission to the college.

In all other cases, honorable withdrawal from the college after the first five weeks results in grades of W in courses the student is passing and WF in courses the student is failing at the time of withdrawal.

Refunds of tuition are only partial. A student may cancel registration through the seventh calendar day after the first day of classes, in which case the deposit and application fee are forfeited. After the last day for cancellation of registration, a student may withdraw from the college with the appropriate permission. The forfeiture for withdrawal increases progressively, but is not less than the forfeiture for cancellation. The schedule of forfeitures for tuition is as follows: during the second week of the semester, 20 percent of tuition charges; during the third week, 40 percent; during the fourth week, 60 percent; and during the fifth week, 80 percent. There is no tuition refund after the fifth week of the semester. No refund is given if only part of the work is dropped after the last day for approved course-schedule changes specified in the academic calendar.

If, in the opinion of the dean (or the dean's designee), a student demonstrates evidence of an emotional disorder and has engaged in, or threatened to engage in, conduct that poses a threat to the mental, emotional, or physical well-being of self, others, or property, and/or impedes the lawful activity of others, the student may be referred to the Oxford College Student Health Service for psychiatric evaluation. Refusal to obtain a psychiatric evaluation, when properly requested, or determination by the Student Health Service that withdrawal would be in the best interest of the student and the college, shall be cause for involuntary withdrawal of the student from the college by the dean.

Withdrawal in such cases shall normally incur no academic penalty for the term in which the student is enrolled, and tuition refund, if any, shall be based on the schedule established for voluntary withdrawal. The dean shall inform the student in writing of the effective date of the involuntary withdrawal and shall explain in writing the procedure for readmission to Oxford College. Application for readmission after withdrawal for psychiatric reasons requires evaluation by the university psychiatrist. Persons seeking readmission may choose to submit a written report from a psychiatrist at the individual's own expense. In no case shall readmission be granted after psychiatric withdrawal without the approval of the Oxford College Student Health Service.

A student who withdraws may not continue to live in university housing or participate in student activities, and that student is ineligible for university medical health service.

Involuntary withdrawals, other than for psychiatric reasons, require the student to meet the financial obligations of full-semester tuition. Involuntary withdrawals are those confirmed by the dean of the college on the basis of censure.

## Academic Appeals

Students may petition for waivers of existing academic regulations and requirements in individual cases. Such petitions are handled under the guidelines established by the dean and faculty, and should be submitted to the associate dean for Academic Affairs.

## Motor Vehicles

All students using automobiles, motorcycles, and scooters must register their vehicles at the time of enrollment or at the time the vehicles are brought on campus. Persons operating vehicles on campus are expected to know and abide by college parking and traffic regulations. A copy of the traffic-regulation brochure is given to entering students when they register their vehicles. Failure to abide by these regulations may result in fines and/or other disciplinary measures, including removal of the vehicle at the owner's expense.

## Emory University Policy Statement on Discriminatory Harassment

It is the policy of Emory University that all employees and students should be able to enjoy and work in an educational environment free from discriminatory harassment. Harassment of any person or group of persons on the basis of race, color, national origin, religion, sex, sexual orientation, age, disability, or veteran's status is a form of discrimination specifically prohibited in the Emory University community. Any employee, student, student organization, or person privileged to work or study in the Emory University community who violates this policy will be subject to disciplinary action up to and including permanent exclusion from the university.

Discriminatory harassment includes conduct (oral, written, graphic, or physical) directed against any person or group of persons because of their race, color, national origin, religion, sex, sexual orientation, age, disability, or veteran's status that has the purpose or reasonably foreseeable effect of creating an offensive, demeaning, intimidating, or hostile environment for that person or group of persons. Such conduct includes, but is not limited to, objectionable epithets, demeaning depictions or treatment, and threatened or actual abuse or harm.

In addition, sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

- Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or a student's status in a course, program, or activity.
- Submission to or rejection of such conduct by an employee or student is used as the basis for employment or academic decisions affecting that employee or student.

- Such conduct has the purpose or effect of unreasonably interfering with an employee's work performance or a student's academic performance or creating an intimidating, hostile, or offensive employment, educational, or living environment.

All university vice presidents, deans, and division and department chairs should take appropriate steps to disseminate this policy statement and to inform employees and students of procedures for lodging complaints. All members of the student body, faculty, and staff are expected to assist in implementing this policy.

The scholarly, educational, or artistic content of any written, oral, or other presentation or inquiry shall not be limited by this policy. It is the intent of this paragraph that academic freedom be allowed to all members of the academic community. Accordingly, this provision shall be liberally construed but shall not be used as a pretext for violation of this policy.

Any student or employee with a complaint of discriminatory harassment should contact the associate vice president for Equal Opportunity Programs to obtain information on the procedure for handling such complaints. Any questions regarding either this policy statement or a specific fact situation should be addressed to the Emory University Office of Equal Opportunity Programs.

## University-Student Relationships

The Board of Trustees of Emory University has adopted a statement of policy dealing with university-student relationships. A digest of that policy follows:

1. Emory University was founded on Christian principles by the Methodist church and proudly continues its church relationship as an agency dedicated to seeking and imparting truth.
2. Emory University admits qualified students of any sex, sexual orientation, race, color, national origin, age, religion, disability, or veteran's status to all of the rights, privileges, programs, and activities generally accorded or made available to students at Emory University; it does not discriminate on the basis of sex, sexual orientation, age, race, color, national origin, religion, disability, or veteran's status in administering its educational policies, admission policies, scholarship and loan programs, athletic programs, and other programs administered by Emory University.
3. Attendance at Emory University is a privilege and not a right; however, no student will be dismissed except in accordance with prescribed procedures; students applying for admission do so voluntarily and are free to withdraw, subject to compliance with the regulations of their schools or colleges governing withdrawal and to the fulfillment of their financial obligations to the university.
4. Upon matriculation at Emory, each student agrees to be bound by the rules, policies, procedures, and administrative regulations as they exist at the time of admission and

as they may be changed by duly constituted authority.

5. By enrolling as a student at Emory University, a person acquires the right to pursue the course of study to which he or she is admitted and to be treated with the dignity appropriate to an adult person in all matters relating to the university; in the same spirit, the student shall comply with the rules and regulations of Emory University.
6. Students are provided the opportunity to participate in the development of rules and procedures pertaining to university affairs to the extent that such participation and the results thereof, as determined by the Board of Trustees or its designated agent, are consistent with orderly processes and with the policies and administrative responsibilities of the Board of Trustees and the administration.
7. The university expects students to conduct themselves with dignity, courtesy, responsibility, and integrity, and with due respect for the rights of others, realizing that sobriety and morality are not only characteristics of a mature and responsible person but are also essential to the maintenance of a free and orderly society.
8. Membership in and rules governing admission to student organizations shall be determined by the organizations themselves, and such rules shall not be required to be uniform as long as these rules do not contravene any policy established by the Board of Trustees.

Emory University is an educational institution, not a vehicle for political or social action. It endorses the right of dissent and protects and encourages reasonable exercise of this right by individuals within the university. Because the right of dissent is subject to abuse, the Board of Trustees and the president have published a statement to clarify policy concerning such abuse. A digest of that statement follows:

1. Individuals associated with Emory represent a variety of viewpoints; the university fosters the free expression and interchange of differing views through oral and written discourse and logical persuasion.
2. Dissent, to be acceptable, must be orderly and peaceful and must represent constructive alternatives reasonably presented.
3. Coercion, threats, demands, obscenity, vulgarity, obstructionism, and violence are not acceptable.
4. Demonstrations, marches, sit-ins, or noisy protests that are designed to or that do disrupt normal institutional pursuits are not permitted.
5. Classes and routine operations will not be suspended except for reasonable cause as determined by the president.
6. Administrators, faculty, staff, and students are expected to abide by these standards of conduct in promoting their views, particularly dissent.
7. Persons who oppose these policies should not become associated with Emory nor continue to be associated with Emory.
8. Academic and administrative procedures protect individuals in the right of free expression and provide for prompt and appropriate action against those who abuse such right.

# Course Descriptions

## Humanities

Professors Carpenter, Linville and Oliver; Associate Professors Lemons, Morris, Nisbet, and Schulz; Assistant Professors Anderson, Archetto, Grinstein, Loflin, and St. Laurent; Visiting Assistant Professor Sullivan.

The Division of Humanities offers introductory, survey, and some advanced courses in art, foreign languages, literature, music, philosophy, and religion. The Division encourages students to evaluate and appreciate our literary, artistic, philosophical, and religious heritage.

Three Humanities Division courses, taken in at least two departments, fulfill the college's distribution requirements (see "Distribution Requirements," p. 25.) Of the two courses which fulfill the college's freshman writing requirement, English 101 and English 181, only English 181 may help fulfill the Humanities Division distribution requirement. Foreign languages at the 101 level cannot be used to fulfill this requirement unless 102 or higher is completed. English 101, English 399R, and Music 300R may not be used to fulfill the distribution requirements in the Humanities Division.

Students graduating from Emory College must have completed two semesters of work in a foreign language. Students are encouraged to complete this requirement at Oxford so that they may concentrate on work in their chosen major during the junior and senior years.

## ART HISTORY

### **Art 101. Art and Architecture from Prehistory to the Renaissance**

Fall. Credit, four hours. A survey of architecture, sculpture, painting, and other art forms, with emphasis on significant periods in Western history.

### **Art 102. Art and Architecture from the Renaissance to the Present**

Spring. Credit, four hours. A survey of architecture, sculpture, painting, and other art forms from the Renaissance to the present, with emphasis on the most influential innovators.

### **Art 299R. Independent Study**

On demand. Variable credit. Prerequisite: permission of instructor. The student will complete a specific individual project designed in consultation with an adviser. This course does not satisfy distribution requirements in humanities.

## ENGLISH

Requirements for the major are forty semester hours in English, not including English 101 and English 181. The ten courses taken must include English 205 and seven advanced (300 or 400 level) courses (twenty-eight hours) distributed as follows: two courses in English literature before 1660, one of which may be English 255; two courses in English literature after 1660, one of which may be English 256; two courses in American literature, one of which may be English 250 or 251; one other advanced-level course in British or American literature, drama, or language. Two additional courses (eight hours) may be taken from any of those offered or cross-listed by the Emory College department with the following exceptions: 289 and 496 (internship) do not count toward the major; no more than eight

hours of creative writing may count toward the major. Special topics courses numbered 389 may satisfy requirements for the major if they fall within these guidelines.

Requirements for the minor are twenty-four semester hours in English beyond the 100 level, including English 205 and at least two courses at the 300 or 400 level. English 101, 181, 289, and 496 do not count toward the minor. A 389 course may count if it falls within these guidelines.

### *Placement*

Incoming students are recommended for placement in English 101 or English 181. No student may drop 101 or 181.

### *Prerequisites*

Students must have completed the freshmen writing requirement (English 101 or English 181) before taking any course above the 181 level. Students with Advanced Placement (AP) credit or transfer credit may exempt the freshman writing requirement and may take courses above the 181 level.

### **English 101. Expository Writing**

Credit, four hours. Principles of effective written expression. Primary emphasis on the expository essay. This course does not satisfy the distribution requirements in humanities.

### **English 181. Writing about Literature**

Credit, four hours. Analysis and appreciation of poetry, fiction, and drama as art forms. Primary emphasis on the critical essay.

### **English 205. Writing about Poetry**

Credit, four hours. Prerequisite: English 101 or 181. Analysis and appreciation of poetry as an art form. Primary emphasis on the critical essay. Required of English majors and minors.

### **English 230. History of Drama and Theater I**

Credit, four hours. A general history of the theater from its origins through the Renaissance, focusing on representative dramatic works and on the actor, staging, and audience as they have influenced the development of drama and the theater.

### **English 231. History of Drama and Theater II**

Credit, four hours. A general history of the theater from the eighteenth century through the twentieth century, focusing on representative dramatic works and on the actor, staging, and audience as they have influenced the development of drama and the theater.

### **English 250. Survey of American Literature: Beginnings to 1865**

Credit, four hours. Readings in significant American literature to 1865 with attention to cultural and historical backgrounds.

### **English 251. Survey of American Literature: 1865 to Present**

Credit, four hours. Readings in significant American literature since 1865 with attention to cultural and historical backgrounds.

**English 255. Survey of English Literature to 1660**

Credit, four hours. Readings in significant English literature to 1660 with attention to cultural and historical backgrounds.

**English 256. Survey of English Literature since 1660**

Credit, four hours. Readings in significant English literature since 1660 with attention to cultural and historical backgrounds.

**English 260. Survey of World Literature**

Credit, four hours. Readings in significant works of the Western literary tradition with attention to cultural and historical backgrounds.

**English 311. Shakespeare**

Credit, four hours. Selected plays from the histories, comedies, tragedies, and romances.

**English 330. Romanticism**

Credit, four hours. Selected poems of romantic poets such as Blake, Wordsworth, Coleridge, Byron, Shelley, and Keats. Selections from romantic prose writers such as Hazlitt, DeQuincey, and Lamb.

**English 336. The English Victorian Novel**

Credit, four hours. The development of the English novel from the latter nineteenth century to World War I, with representative works by novelists such as Dickens, Eliot, Meredith, Hardy, and Conrad.

**English 348. Contemporary Literature**

Credit, four hours. Selected works from various genres by British and/or American writers from the 1950s to the present.

**English 357. Southern Literature**

Credit, four hours. Selected works of major contemporary Southern writers, including Faulkner, Wolfe, Warren, and Welty.

**English 381R. Topics in Women's Literature**

Credit, four hours. Topics and perspectives vary, but include the political novel or feminist poetics. May be repeated for credit when topic varies. This course will be accepted toward a major or minor in Women's Studies.

**English 389R. Special Topics in Literature**

Credit, four hours. Individual literary topics and problems vary. May be repeated for credit when topic changes.

**English 399R. Independent Study**

Variable credit. For students desiring to pursue a specific individual project of their own design. Students must have project approved by an adviser in advance of preregistration. This course does not satisfy distribution requirements in humanities.

**FRENCH****French 101. Elementary French I**

Fall. Credit, four hours. First in a series designed to train students to hear, speak, read, and write French. Oral practice emphasized.

**French 102. Elementary French II**

Spring. Credit, four hours. Continuation of French **101**.

**French 201. Conversation, Composition, and Reading**

Fall. Credit, four hours. Prerequisite: Elementary French II or permission of instructor. Continued development of all language skills. Texts selected to acquaint students with contemporary French.

**French 205. Practical Conversation**

Spring. Credit, four hours. Prerequisite: French 201 or permission of instructor. Development of fluency in the spoken language through discussion of contemporary issues in French culture. Emphasis on increasing vocabulary and ease in the manipulation of grammatical structures.

**French 206R. Composition and Syntax**

On demand, with permission of instructor. Credit, two hours. This course is designed to give an intensive review of French grammar and composition.

**French 320. Seventeenth-Century French Literature**

On demand. Credit, four hours. Designed to trace the development of the classical ideal in French literature and thought of the seventeenth century.

**French 323. Twentieth-Century French Literature**

On demand. Credit, four hours. French literature from 1900 to the present. The major figures and major works of the period, including Proust, Gide, Camus, and Beckett.

**FRENCH COURSES IN TRANSLATION****French 270R. Topics in French Civilization in Translation**

(Same as Humanities 270R) Credit, four hours. Topics announced when course is offered. No knowledge of French required. Readings and discussion in English. May be repeated for credit when topic varies.

**French 271R. Topics in French Literature in Translation**

(Same as Humanities 271R) Credit, four hours. Topics to be announced when course is offered. No knowledge of French required. Readings and discussion in English. May be repeated for credit when topic varies.

**GERMAN****German 101. Elementary German I**

Fall. Credit, four hours. First in a series of courses designed to train students to hear, speak, read, and write German. Oral practice is emphasized, and cultural topics are introduced.

**German 102. Elementary German II**

Spring. Credit, four hours. Continuation of German 101 with an increased emphasis on speaking German. Topics on Germany and German culture.

**German 201. Intermediate German I**

Fall. Credit, four hours. Prerequisite: Elementary German II or permission of instructor. Systematic review of German grammar, introduction to historical and comparative grammar, and practice in writing German prose.

**German 202. Intermediate German II**

Spring. Credit, four hours. Prerequisite: Intermediate German I or permission of instructor. Intensive practice in using spoken German, based on reading of short literary works, and an introduction to literary study.

**German 297R. Special Topics in German Literature**

On demand. Prerequisite: German 202. Credit, four hours. Individual literary topics may vary. May be repeated for credit when topic changes.

**German 303. Introduction to German Studies I. Reading German Literature**

Spring. Credit, four hours. Prerequisite: German 202. Establishes a historical and methodological framework for awareness, appreciation, and analysis of the literary qualities of the text.

**HUMANITIES****Humanities-Theater Studies 200R**

Fall, spring. Variable credit. Prerequisite: previous theater experience at Oxford and permission of instructor. Advanced work in theater to include one or more of the following: directing, lighting, set design, and playwriting. May be repeated for credit.

**Humanities 270R. Topics in French Civilization in Translation**

(Same as French 270R) Credit, four hours. Topics to be announced when course is offered. No knowledge of French required. Readings and discussion in English. May be repeated for credit when topic varies.

**Humanities 271R. Topics in French Literature in Translation**

(Same as French 271R) Credit, four hours. Topics announced when course is offered. No knowledge of French required. Readings and discussion in English. May be repeated for credit when topic varies.

**Humanities 275Q Topics in Italian Renaissance Studies.**

Summer, on demand. Credit, four hours. This course explores the major themes of Renaissance thought as developed in art, drama, music, literature, and philosophy. The course is taught in Florence, Italy.

**Humanities 280R. Topics in Spanish Civilization and Culture in Translation**

(Same as Spanish 280R) Credit, four hours. Topics announced when course is offered. No knowledge of Spanish required. Readings and discussion in English. May be repeated for credit when topic varies.

**Humanities 281R. Topics in Latin American Civilization and Culture in Translation**

(Same as Spanish 281R) Credit, four hours. Topics announced when course is offered. No knowledge of Spanish required. Readings and discussion in English. May be repeated for credit when topic varies.

**Humanities-Literature 291R. Topics in Comparative Literatures of the World in Translation**

Fall. Credit, four hours. Representative works of comparative literatures of the world in different genres, from classical to modern times. Emphasis on close reading of particular texts. All readings and discussions in English. Topics announced when course is offered. May be repeated for credit when topic varies.

**ITALIAN****Italian 101. Elementary Italian I**

Fall. Credit, four hours. First in a series of courses designed to train students to hear, speak, read, and write Italian. Oral practice is emphasized, and cultural topics are introduced.

**Italian 102. Elementary Italian II**

Spring. Credit, four hours. Continuation of Italian 101 with an increased emphasis on speaking Italian. Topics on Italy and Italian culture.

**Italian 201. Intermediate Italian**

On demand. Credit, four hours. Prerequisite: Italian 102 or equivalent. Intensive review of basic grammatical structures with refinement of language skills. Texts selected to acquaint students with contemporary Italy.

**Italian 202. Advanced Italian**

On demand. Credit, four hours. Prerequisite: Italian 201. Continuation of Italian 201 with emphasis on increasing vocabulary and perfecting conversational skills. Topics in Italian civilization are expanded. Designed to give students acceptable command of Italian.

**Italian 397. Supervised Reading**

On demand. Variable credit. Prerequisite: permission of instructor. Advanced supervised study in the reading of literary texts or other aspects of Italian culture.

**MUSIC****Music 101. Introduction to Music**

Fall, spring. Credit, four hours. Elementary principles of form and style in music from the sixteenth to the twentieth centuries. No previous experience necessary.

**Music 205. Ethnomusicology (Music of the World's Cultures)**

Spring. Credit, four hours. A survey of music in relation to its cultural context, covering music and culture outside the European art music tradition.

**Music 300R. Oxford Chorale/Oxford Instrumental Ensemble**

Fall, spring. Credit, one hour. Prerequisite: permission of instructor. Group instruction in instrumental and/or vocal music and the performance of selected repertoire. May be repeated for credit, with total credit not to exceed four hours.

**Music 389R. Special Topics in Music History**

On demand. Credit, four hours. Prerequisite: Music 101 or permission of instructor. This course will focus on selected works of major composers of Western music and on the cultural context of these works. The subjects will include genres such as symphony, sonata, concerto, and opera.

**PHILOSOPHY****Philosophy 100. Introduction to Philosophy**

Fall, spring. Credit, four hours. Examination of some of the central issues and speculative theories in the philosophical tradition.

**Philosophy 110. Introduction to Logic**

Fall, spring. Credit, four hours. Introduction to the informal techniques of critical thought and the formal analysis of argument structure.

**Philosophy 115. Introduction to Ethics**

Fall. Credit, four hours. Examination of fundamental moral questions, such as the best way of life, the relation between happiness and moral excellence, and the nature of ethical reasoning, as treated by major philosophers.

**Philosophy 250. History of Western Thought I**

Fall. Credit, four hours. Ancient and medieval philosophy from the origin of philosophy in ancient Greece to the end of the Middle Ages; emphasis on Plato, Aristotle, St. Augustine, and St. Thomas Aquinas.

**Philosophy 251. History of Western Thought II**

Spring. Credit, four hours. Modern thought from the Renaissance through the nineteenth century. Readings from philosophers such as Hobbes, Descartes, Locke, Spinoza, Berkeley, Leibniz, Hume, Kant, Hegel, and Nietzsche.

**Philosophy 282R. Special Topics in Philosophy**

Credit, four hours. Individual topics in philosophy. May be repeated for credit when topic varies.

**RELIGION****Religion 100. Introduction to Religion**

Fall, Spring. Credit, four hours. An exploration of diverse ways of being religious in thought, action, community, and experience, as displayed in two or three traditions and cultures.

**Religion 150. Introduction to Sacred Texts**

Fall. Alternate years. Credit, four hours. Comparative study of sacred texts in two or more religious traditions and examination of the function of sacred texts in religious communities.

**Religion 200. Religion and Contemporary Experience**

Spring. Credit, four hours. Religion and contemporary issues of human existence, the role of religion in politics and international conflicts, and the nature of contemporary religious movements such as fundamentalism.

**Religion 205. Biblical Literature**

Fall. Credit, four hours. The Hebrew Scriptures in translation, examined in their historical setting, and their application in early Jewish and early Christian writings.

**Religion 348. The New Testament in Its Context**

Spring, alternate years. Credit, four hours. Interpretation of the New Testament in the context of the historical, social, religious, and literary environment of the eastern Mediterranean world during Late Antiquity.

**Religion 370R. Special Topics: Religion and Culture**

Spring. Credit, four hours. Prerequisite: One course in religion; other prerequisites as specified for topic. Aspects of religion in relation to contemporary culture; currently offered as "religion and science."

**SPANISH****Spanish 101. Elementary Spanish I**

Fall. Credit, four hours. First in a series of courses designed to train the student to speak, read, and write Spanish. Oral practice is emphasized.

**Spanish 102. Elementary Spanish II**

Spring. Credit, four hours. Continuation of basic Spanish I.

**Spanish 201. Conversation, Reading, and Composition**

Fall. Credit, four hours. Prerequisite: Elementary Spanish II or permission of instructor. Continued development of all language skills. Readings in Hispanic culture.

**Spanish 202. Intermediate Spanish Review**

Spring. Credit, four hours. Prerequisite: Spanish 201 or permission of instructor. Intermediate review of grammar and further development of reading, writing, listening, and speaking abilities through an interactive, communicative method.

**Spanish 212. Advanced Practice in Spanish**

Spring. Credit, four hours. Prerequisite: Spanish 201 or permission of instructor. Continuation of oral work begun in 201. Topics in Hispanic culture and civilization. Designed to give students an acceptable command of Spanish.

**Spanish 215. Language Analysis and Written Expression**

Spring. Credit, four hours. Prerequisite: Spanish 212 or equivalent or permission of the director of the language program. Advanced study of Spanish grammar and vocabulary through basic translation and writing.

**Spanish 375R. Topics in Latin American Literature**

On demand, with permission of instructor. Credit, four hours. The historical, political, and sociological background of Latin American literature. Specific topics to be announced when the course is offered. May be repeated for credit when topic varies.

**Spanish 376R. Topics in Spanish Literature**

On demand, with permission of instructor. Credit, four hours. The historical, political, and sociological background of Spanish literature. Specific topics to be announced when the course is offered. May be repeated for credit when topic varies.

**SPANISH COURSES IN TRANSLATION****Spanish 280R. Topics in Spanish Civilization and Culture in Translation**

(Same as Humanities 280R) Credit, four hours. Topics to be announced when course is offered. No knowledge of Spanish required. Readings and discussion in English. May be repeated for credit when topic varies.

**Spanish 281R. Topics in Latin American Civilization and Culture in Translation**

(Same as Humanities 281R) Credit, four hours. Topics to be announced when course is offered. No knowledge of Spanish required. Readings and discussion in English. May be repeated for credit when topic varies.

**Natural Science and Mathematics**

Professors Carter and McKibben; Associate Professors Ali, E. C. Bailey, R. E. Bailey, Baird, Baker, Henderson, Parker, and Saadein; Assistant Professor Rogers; Senior Lecturers Riner and Wade; Lecturers Frady and Harmon.

The Division of Natural Science and Mathematics includes astronomy, biology, chemistry, geology/geosciences, physics, mathematics and computer science. Three four-semester-hour courses are required, distributed as follows: (1) One course in mathematics or computer science which can be a calculus course (Math 111Z, 111, 112, 112Z, 211, 212), a course in probability and statistics (Math 107 or 207), a computer science course (CS

150 or 170) or a course approved by the Department of Mathematics and Computer Science (Math 120, 221, 250); (2) One course in the natural sciences which can be an astronomy course (Astr 116) a biology course (Biol 111, 120, 121, 122, 141, 142, 143, 235, 245), a chemistry course (Chem 100, 120, 141, 142, 221, 222, 260), a geology course (Geol 141, 142, 150, 100N, 200N, Geosciences 115), or a physics course (Phys 141, 142, 151, 152); (3) One additional course from one of the above categories or a course approved by the Division of Natural Science and Mathematics (list available at registration). Students may not drop Math 100C.

Placement recommendation into any science or mathematics course is contingent on student performance on standardized tests, grades in high school, and the mathematics placement test taken upon arrival on campus. A student who anticipates concentrating in natural science at Emory should take a minimum of two courses in his or her chosen field, two courses in an allied science, and basic mathematics courses at Oxford. A student concentrating in mathematics should complete at least Math 112, CS 150, Math 250, and as many additional courses in the mathematics core (Math 211, Math 221) as possible before continuing to Emory College. A student concentrating in computer science should complete at least CS 124, Math 112, CS 170, and Math 221 (if possible) before continuing to Emory College.

## ASTRONOMY

### **Astronomy 116. Introductory Astronomy with Laboratory**

Yearly. Credit, four hours. Prerequisites: Chemistry 100, Chemistry 141, or permission of instructor; and Math 101, a higher-numbered mathematics or computer science course, or Math 111 placement. Fundamental concepts and principles of astronomy. Laboratory or observing session weekly.

## BIOLOGY

### **Biology 111. Environmental Science with Laboratory**

Fall, spring. Credit, four hours. Basic ecological concepts, study of natural and human affected ecosystems, application of ecological principles to local and global environmental problems. Primarily for nonmajors. Equivalent to HNE 120 for human and natural ecology co-majors. Three hours of lecture and one three-hour laboratory per week.

### **Biology 120. Concepts in Biology with Laboratory**

Fall, spring. Credit, four hours. Principles of genetics, physiology, taxonomy, and evolution, with special reference to contemporary life situations. Intended for nonscience majors. Three hours of lecture and one three-hour laboratory per week. This course does not fulfill requirements for medical and dental schools. Biology 120 is not open for students who have credit for Biology 141.

### **Biology 121, 122. Human Anatomy and Physiology I and II with Laboratory**

Fall, spring. Credit, four hours each semester. Prerequisite: for Biology 122, Biology 121. These courses emphasize the structure and function of the human body and use a systemic approach incorporating both anatomy and physiology. Biology 121 includes a survey of body tissues and the muscular, skeletal, and nervous systems. Biology 122 continues with the endocrine, circulatory, respiratory, immune, digestive, urinary, and reproductive systems. Labs in both courses involve dissection, study of human specimens, and basic experiments in physiology. The two-course sequence is

required for prenursing and for many allied health programs. Interested students and those planning study in anthropology, psychology, kinesiology, recreation, or physical education would find these courses helpful. Three hours of lecture and one three-hour laboratory per week.

#### **Biology 141. Introductory Biology I with Laboratory**

Fall, spring. Credit, four hours. No prerequisite. The first course in general biology sequence. The study of living systems at the molecular and cellular levels of organization, and the biology of plants. Major topics include photosynthesis, respiration, reproduction, and genetics. Principles of evolution and ecology are stressed. Three hours of lecture and one three-hour laboratory per week.

#### **Biology 142. Introductory Biology II with Laboratory**

Fall, spring. Credit, four hours. Prerequisite: Biology 141. The second course in general biology sequence. The study of morphology, physiology, ecology, and evolution of the major invertebrate phyla and the chordates, with special emphasis on the vertebrate chordates. Three hours of lecture and one three-hour laboratory per week.

#### **Biology 143. General Genetics with Laboratory**

Spring. Credit, four hours. Prerequisite: Biology 141 and Chemistry 141 or permission of the instructor. The study of the principles of heredity; the physical and chemical basis of inheritance. Three hours of lecture and one three-hour laboratory per week.

#### **Biology 235. Field Botany with Laboratory**

Spring. Credit, four hours. Prerequisite: Biology 141, 120, 111 or permission of instructor. Students need to have a basic understanding of plant structure. Study of plants in their natural habitats, including plant morphology, ecology, and fundamentals of taxonomy. Three hours of lecture and one three-hour laboratory per week.

#### **Biology 245. Freshwater Ecology with Laboratory**

Fall. Credit, four hours. Prerequisite: Biology 111, or 141, or 120 or consent of the instructor. The study of basic ecological processes and organisms present in freshwater ecosystems. Three hours of lecture and one three-hour laboratory per week.

#### **Biology 285R. Special Topics in Biology**

Variable credit. Prerequisite: permission of instructor. Seminar or advanced course in selected biology topics. May be repeated for credit when topic varies. This course does not satisfy distribution requirements in natural science and mathematics.

#### **Biology 299. Independent Study**

On demand. Variable credit. Prerequisite: permission of instructor. Independent study for students who have taken at least one course in biology. Requires an independent project. This course does not satisfy distribution requirements in natural science and mathematics.

## **CHEMISTRY**

#### **Chemistry 100. Introductory Chemistry with Laboratory**

Fall. Credit, four hours. Prerequisite: Math 100C or placement in a higher numbered math course. Introduction to chemistry and its applications. Topics include matter, energy, gases, solutions, and acids and bases, with some quantitative problem solving. Three hours of lecture and one laboratory per week. This course is designed primarily for prenursing students and nonscience majors. Chemistry 100 is not open to students who have credit for Chemistry 141.

**Chemistry 120. Selected Topics in Chemistry with Laboratory**

Spring. Credit, four hours. Prerequisite: Chemistry 100 or 141. Designed primarily for prenursing students and nonscience majors. Survey of organic chemistry and its utility in the health sciences. Three hours of lecture and one three-hour laboratory per week.

**Chemistry 141. General Chemistry I with Laboratory**

Fall. Credit, four hours. Prerequisite: Math 101 or permission of the Chemistry Department as stated in placement recommendations. Laws and theories of chemistry, atomic and molecular structure, chemical bonding, stoichiometry, gases, liquids, solids, and properties of solutions. A working knowledge of algebra is required. Three hours of lecture and one three-hour laboratory per week.

**Chemistry 142. General Chemistry II with Laboratory**

Spring. Credit, four hours. Prerequisite: Chemistry 141. Equilibrium, kinetics, acids and bases, electrochemistry, chemical properties of metals and nonmetals, and qualitative analysis. Three hours of lecture and one three-hour laboratory per week.

**Chemistry 221. Organic Chemistry I**

Fall. Credit, four hours. Prerequisite: Chemistry 142. Classes of organic compounds, bonding, stereochemistry, structure and reactivity, nucleophilic substitution reactions, and elimination reactions. Three hours of lecture per week.

**Chemistry 221L. Basic Organic Chemistry Laboratory I**

Fall. Credit, one hour. Taken with Chemistry 221. One three-hour laboratory per week.

**Chemistry 222. Organic Chemistry II**

Spring. Credit, four hours. Prerequisite: Chemistry 221. Classes of organic compounds, electrophilic aromatic substitution reactions, and nucleophilic aromatic substitution reactions. Three hours of lecture per week.

**Chemistry 222L. Basic Organic Chemistry Laboratory II**

Spring. Credit, one hour. Prerequisite: Chemistry 221L. Taken with Chemistry 222. One three-hour laboratory per week.

**Chemistry 260. Quantitative Analytical Chemistry with Laboratory**

Spring. Credit, four hours. Prerequisite: Chemistry 221 or permission of instructor. Analytical techniques including atomic and molecular spectroscopy, gas and liquid chromatography, and electrochemistry. Statistical analysis of chemical data, including model-fitting using regression. Three hours of lecture and one three-hour laboratory per week.

**Chemistry 297R. Directed Study**

On demand. Variable credit. Prerequisite: permission of instructor. Directed study for students who have taken at least one course in chemistry. Selected chemistry topics. May be repeated for credit when topic varies. Credit to be arranged. This course does not satisfy distribution requirements in natural science and mathematics.

**GEOLOGY****Geology 100N. Desert Geology**

Off-campus course. Interim or summer. Credit, four hours. Prerequisite: permission of instructor. Additional tuition is required. Study of the climatologic origin and the geomorphology of deserts. Also includes morphological, physiological, and behavioral adaptations to life in a dry environment, and study of the ecological zones and geology of Big Bend National Park. Classes meet weekly dur-

ing the semester, followed by a twelve-day field trip to Chihuahuan Desert in Big Bend National Park, Texas.

#### **Geology 141. Physical Geology with Laboratory**

Fall. Credit, four hours. No prerequisite. General geologic principles and concepts, especially as they apply to earth processes and resources. Three hours of lecture and one three-hour lab per week.

#### **Geology 142. Evolution of the Earth with Laboratory**

Spring, alternate years. Credit, four hours. Prerequisite: Geology 141. Orderly sequence of geological and biological change that has occurred on the earth through geologic time. Special emphasis on the methods of analysis and the geologic history of North America. Three hours of lecture and one three-hour laboratory per week.

#### **Geology 150. Mineral Resources, Energy and Power with Laboratory**

Spring, alternate years. Credit, four hours. No prerequisite. Emphasis on the geologic nature of non-metallic, metallic, and energy resources. Course includes the historic development, uses, environmental concerns, and future potential of these resources. Three hours of lecture and one three-hour laboratory per week.

#### **Geology 199R. Independent Study**

On demand. Variable credit. Independent study for geology majors who have taken Geology 141 and 142. Requires an independent project approved by the instructor. This course does not satisfy distribution requirements in natural science and mathematics.

#### **Geology 200N. Dinosaurs and Their World**

Off-campus course. Summer, alternate years. Credit, four hours. Prerequisite: Permission of instructor. Additional tuition is required. Classroom and field course dealing with dinosaurs and their Mesozoic time frame. Includes a field trip to the western United States to study discovery sites and museum exhibits.

#### **Geosciences 115. Meteorology and Climatology with Laboratory**

Spring. Credit, four hours. No prerequisite. The nature of the atmosphere, meteorological processes, and climatic regions of the world, including botanical zonation and climatic factors influencing people and nations. Three hours of lecture and one three-hour laboratory per week.

## **PHYSICS**

#### **Physics 141. Introductory Physics I with Laboratory**

Fall. Credit, four hours. Prerequisite: Math 111 or equivalent. Elementary course covering the principles of mechanics, heat, thermodynamics, and wave motion. Methods of calculus are introduced and used where appropriate. Three hours of lecture and one three-hour laboratory per week.

#### **Physics 142. Introductory Physics II with Laboratory**

Spring. Credit, four hours. Prerequisite: Physics 141. Optics, electricity and magnetism, and atomic and nuclear physics. Three hours of lecture and one three-hour laboratory per week.

#### **Physics 151. General Physics: Mechanics with Laboratory**

Fall. Credit, four hours. Corequisite: Mathematics 112 and permission of the instructor. A calculus-based introductory course covering mechanics, thermodynamics, and wave motion. Three hours of lecture and one three-hour laboratory per week.

**Physics 152. General Physics: Electricity, Magnetism, and Optics with Laboratory**

Spring. Credit, four hours. Prerequisite: Physics 151. A continuation of Physics 151 covering electricity, magnetism, and geometric and wave optics. Three hours of lecture and one three-hour laboratory per week.

**Physics 297R. Directed Study**

On demand. Variable credit. Prerequisite: permission of instructor. Topics and credit to be arranged. This course does not satisfy distribution requirements in natural science and mathematics.

**MATHEMATICS and COMPUTER SCIENCE**

The Mathematics Department provides placement information to academic advisers for each entering student. This information is based on the student's performance on the mathematics placement test, the student's high school record, and SAT (or ACT) scores. Students who wish to have their placements reviewed should see the appropriate member of the mathematics faculty.

**Mathematics 100C. Introduction to College Mathematics**

Fall, spring. Credit, two hours. Registration is by permission of the Mathematics Department. This course is designed for students who need to strengthen their mathematical backgrounds before entering regular college mathematics courses. The course includes a review of algebra and topics from discrete mathematics. Students attend three hours of lecture and one two-hour special session (laboratory) per week. This course may not be taken for credit by students who have received credit for another mathematics course. Students who successfully complete Math 101 will lose prior credit for Math 100C.

**Mathematics 101. Trigonometry and Algebra**

Fall, spring. Credit, four hours. Prerequisite: permission of Mathematics Department as stated in placement recommendations, or Math 100C and permission of the instructor. This course does not satisfy distribution requirements in natural science and mathematics. Basic concepts of functions, algebra, and analytic geometry.

**Mathematics 107. Introduction to Probability and Statistics**

Fall, spring. Credit, four hours. Prerequisite: Math 100C, Math 101, or permission of the Mathematics Department as stated in placement recommendations. Basic concepts in counting, probability, hypothesis testing, linear regression, and correlation, ANOVA plus several nonparametric models. Calculator is required.

**Mathematics 111Z. Calculus I with Laboratory**

Fall. Credit, four hours. Prerequisite: freshmen students only, according to placement by the Mathematics Department. Calculus I material with an intensive, integrated study of trigonometric, logarithmic, and exponential functions. Three hours of lecture and one-and-one-half hours of laboratory per week.

**Mathematics 111, 112. Calculus I and II**

Fall, spring. Credit, four hours each semester. Prerequisite: for Math 111, permission of the Mathematics Department as stated in placement recommendations, or completion of Math 101 with a grade of C or better. This sequence includes differential and integral calculus of algebraic and transcendental functions of one variable, with applications and infinite series, including power series.

**Mathematics 112Z. Calculus II**

Fall. Credit, four hours. Prerequisite: freshmen only, by invitation of the Mathematics Department in accordance with placement. Topics in Mathematics 112 with a review of introductory concepts.

**Mathematics 120. Introduction to Pure Mathematics**

Fall, spring. Credit, four hours. Prerequisite: Math 100C or permission of the Mathematics Department as stated in placement recommendation. Proofs and the foundations of mathematical thought, namely, definitions, axioms, and logic. Specific topics include geometry and number theory. Intended for nonmathematic majors.

**Computer Science 124. Mathematical Foundations of Computer Science**

Fall. Credit, four hours. Prerequisite: Math 101 or permission of the Mathematics Department as stated in placement recommendations. This course introduces elementary mathematics necessary for the Computer Science curriculum. Topics include proof-writing, sets, functions, logic, quantifiers, graphs, automata, and languages.

**Computer Science 150. Introduction to Computers and Programming, with Laboratory**

Fall, spring. Credit, four hours. Prerequisite: Math 100C, Math 101, or permission of the Mathematics Department as stated in placement recommendations. Introduction to programming in the C language with emphasis on applications in several disciplines. Three hours of lecture and one one-hour laboratory per week.

**Computer Science 170. Introduction to Computer Science with Laboratory**

Fall or spring. Credit, four hours. Prerequisite: CS 150 or permission of the Mathematics Department as stated in placement recommendations. The first course for potential mathematics-computer science majors, covering an introduction to computer architecture, software engineering, the UNIX operating system, and the C++ language. Three hours of lecture and one one-hour laboratory per week.

**Mathematics 207. Probability and Statistics**

Fall or spring. Credit, four hours. Prerequisite: Math 112 or permission of instructor. Development and use of mathematical models from probability and statistics, with applications.

**Mathematics 211. Multivariable Calculus**

Fall. Credit, four hours. Prerequisite: Math 112. Vectors, multivariable functions, partial derivatives, multiple integrals, vector and scalar fields, Green's and Stokes's theorems, and divergence theorem.

**Mathematics 212. Differential Equations**

Spring. Credit, four hours. Prerequisite: Math 112. Ordinary differential equations with applications.

**Mathematics 221. Linear Algebra**

Spring. Credit, four hours. Prerequisite: Math 112 or permission of instructor. Systems of linear equations and matrices, determinants, linear transformations, vector spaces, eigenvalues, and eigenvectors.

**Mathematics 250. Foundations of Mathematics**

Spring. Credit, four hours. Prerequisite: Math 112 or Math 112s. An introduction to theoretical mathematics, logic and proof, sets, induction, abstract algebraic structures, and the real number line.

**Mathematics 285R Special Topics in Mathematics**

On demand. Variable credit. Prerequisite: As specified by the instructor. Course in selected topics in mathematics or the connections between mathematics and scientific inquiry not offered in regular courses or advanced courses or seminars.

**Mathematics 285R. Special Topics in Mathematics**

On demand. Variable credit. Prerequisite: As specified by the instructor. Course in selected topics in mathematics, the history of mathematics, or the connections between mathematics and scientific inquiry not offered in regular courses or advanced courses or seminars.

**Mathematics 297R. Directed Study**

On demand. Variable credit. Topics and credit to be arranged. This course does not satisfy distribution requirements in natural science and mathematics.

**Computer Science 297R. Directed Study**

(Same as Mathematics 297R)

## Physical Education and Dance

Professors England and Shappell; Associate Professor Doherty; Assistant Professors Toskovic and Wei; Lecturer Lim.

The Division of Physical Education and Dance offers students the opportunity to develop a greater awareness of their human movement potential and its relationship to their present and future well-being. The curriculum is designed to expose students to various courses, programs, and activities that lead to maintenance of a healthy body, the acquisition of particular motor skills, aesthetic appreciation of movement, competitive/cooperative use of leisure time, sheer kinesthetic pleasure, and a “body” of knowledge about physical activity and health.

Students, **including those participating in junior varsity athletics**, are required to take a course in the Division of Physical Education and Dance in at least three of their four semesters in residence. These courses must include one from each of three areas (aquatics, health-fitness, and lifetime activities), unless a student’s aquatics placement score permits the substitution of a course. In this case, a student may take the third course in any area, including aquatics. First-year students must successfully complete a physical education course each semester of their first year, unless granted an exemption by the associate dean of Academic Affairs. **Note: Since Emory College requires four one-semester hour courses in physical education for graduation, it is strongly recommended that students take their fourth physical education course at Oxford.**

No exceptions are made for the physical education requirement. If a student is disabled or in some way incapacitated due to illness prior to registration, the student must enroll in a course under one of the three emphasis areas. The courses will be adjusted to fit the needs of the student so that the student will be able to meet the distribution requirements (see “Distribution Requirements,” p. 25). If a student is incapacitated while enrolled in a course, adjustments for completing the course will be made.

As a service to the college, the division periodically offers noncredit certification classes in American Red Cross Community CPR. Under the dance instructor’s direction, the division is responsible for the Oxford College Dance Company.

The Office of Recreation and Athletics offers students the opportunity to participate in a number of intramural sports, fitness activities, and health-related special events. The

following sports teams represent Oxford College on the intercollegiate level: women's soccer, men's basketball, and men's and women's tennis.

## SPECIAL COURSES

### **Physical Education 199. Directed Study**

Fall, spring. Credit, one hour. Independent study of listed activities at the advanced level. Students must have permission of faculty member to enroll. Activity planned and executed by the individual student under faculty guidance. Students must have had the basic course in the area of their intended advanced study. May be taken under any of the three areas, but only once. This course does not satisfy *area* requirements in physical education.

## HEALTH/FITNESS AREA

### **Physical Education 100. Health/Conditioning**

Fall, spring. Credit, one hour. Basic exercise science concepts will be emphasized as well as concepts of preventive medicine, body composition, and nutrition. Rigorous individualized exercise program leading to cardiovascular fitness.

### **Physical Education 101. Weight Training**

Fall, spring. Credit, one hour. Physiological basis of weight training. Skeletal muscle anatomy and physiology. Includes nutrition, weight control and body composition, and concepts of the development of cardiovascular health. Individualized exercise program.

### **Physical Education 102. Health/Wellness**

Fall, Spring. Credit, one hour. A basic health course which includes regular, individualized, less rigorous exercise than P.E. 100. Health concepts include nutrition, stress management, preventive medicine, etc., which emphasize personal responsibility for the individual's well-being.

### **Physical Education 103. Fitness Swimming**

Fall, Spring. Credit, one hour. Placement or instructor permission only. Basic physiological principles for the development of cardiovascular fitness, flexibility, muscular strength, and endurance. Concepts of preventive medicine, wellness, nutrition, body composition, and weight control. Includes individualized rigorous swimming and conditioning program. The student should enter the class with above average swim- stroke techniques.

### **Physical Education 104. Water Aerobics**

Fall, spring. Credit, one hour. Basic principles for the development of cardiovascular health, flexibility and muscle strength, and endurance. Concepts of nutrition, body composition, and weight control. Individualized water-exercise program. The student should have at least average swimming ability and should be comfortable in deep water.

### **Physical Education 105. Stress Management Activities**

Fall, spring. Credit, one hour. This course is designed to equip the students with both physical and mental strategies to achieve states of relaxation. The student will engage in multiple modes of physical activity which can promote effective stress management. Basic exercise science concepts will be included along with concepts of preventative medicine, body composition, and nutrition.

### **Physical Education 106. Aerobic Movement and Dance Exercise**

Fall, spring. Credit, one hour. Combines cardiovascular exercise with fundamentals of rhythm and

movement, basic principles for the development of cardiovascular endurance, flexibility and muscle strength, and endurance. Discussion of preventive medicine and nutrition.

**Physical Education 220R. Topics in Health/Fitness**

On demand, with permission of instructor. Credit, one hour. Specific topic(s) to be announced when course is offered. Counts toward health/fitness area.

## AQUATICS AREA

The Physical Education Division provides placement information to academic advisers for each entering student. This information is based on the student's performance in aquatics placement testing during new student orientation. Students who wish to have their placements reviewed should see the appropriate member of the physical education faculty.

**Physical Education 110. Beginning Swimming**

Fall, spring. Credit, one hour. Placement or instructor permission only. Develops the non-swimmer's skills in basic strokes and personal water safety skills. Drownproofing techniques are stressed.

**Physical Education 111. Advanced Beginning Swimming**

Fall, spring. Credit, one hour. Placement or instructor permission only. Development of stroke mechanics and personal water safety skills. Drownproofing techniques are stressed.

**Physical Education 113. Lifeguard Training**

On demand. Credit, one hour. Placement or instructor permission only. Designed for accomplished swimmers. Covers skills and knowledge required for effective lifeguarding at swimming pools. Includes CPR for the professional rescuer.

**Physical Education 210R. Topics in Aquatics**

On demand, with permission of instructor. Credit, one hour. Specific topic(s) to be announced when course is offered. Counts toward aquatics area.

## LIFETIME ACTIVITIES AREA

**Physical Education 118. Cycling**

Fall, spring. Credit, one hour. Basic road cycling technique, safety factors, and simple cycle maintenance. Students must furnish bicycles, helmets, water bottles, basic road repair tools, and a bike bag.

**Physical Education 120. Skin and Scuba Diving**

Fall, spring. Credit, one hour. Techniques and requirements for scuba-diving certification. Student must display proficient water skills to be enrolled and must provide a physician's approval for taking scuba at the first class meeting. Each student enrolled will be charged an equipment fee payable on the first day of class. Certification in scuba diving (P.A.D.I.) is not a part of this course. Certification is not computed in the final grade. Those seeking certification do so on their own, and an extra fee (for travel and equipment) is charged. Thus, a student wishing to become certified does not do so as an Oxford College student. Such persons bear all the responsibilities and waive all claims against Oxford College.

**Physical Education 121. Recreational Dance**

Fall, spring. Credit, one hour. A survey of selected folk dances and ballroom dances related to social and recreational skill development and appreciation of cultural diversity.

**Physical Education 122. Beginning Tennis**

Fall, spring. Credit, one hour. Intermediate/advanced players should not take this course (those

above 2.5 USTA rating). Those who do may be subject to intermediate/advanced grading standards at the discretion of the instructor. History, rules, ground strokes, serve, volley, singles and doubles strategy and play.

#### **Physical Education 125. Badminton**

Fall, spring. Credit, one hour. Combines unique, explosive movements along with relevant strokes. Basic skills, rules, and court procedure for playing singles, doubles, and mixed doubles.

#### **Physical Education 126. Beginning Golf**

Fall, spring. Credit, one hour. Advanced golfers should not take this course. Those who do may be subject to advanced grading standards at the discretion of the instructor. Development of basic golf swing, chipping, and putting. Basic rules necessary to play game. Student must furnish clubs.

#### **Physical Education 127. Beginning Tai Chi Chuan**

Fall, spring. Credit, one hour. Prerequisite: none. Development of coordination and flexibility, improvement of level of concentration, and acquisition of stress release techniques. Discussion of Eastern culture.

#### **Physical Education 133. Beginning Dance Technique**

Fall, spring. Credit, one hour. Advanced dancers should not take this course. Introduction to the basic technique of ballet, jazz, and modern dance. Major choreographers from each dance form will be discussed.

#### **Physical Education 200R. Topics in Lifetime Activities**

On demand, with permission of instructor. Credit, one hour. Specific topic(s) to be announced when course is offered. Counts toward lifetime activity area.

## History and Social Sciences

Professors McQuaide, and Shapiro; Associate Professors Cody, Lewis, Owen-Smith, and Wundram; Assistant Professors Carter, Leinweber, and Maddox.

The need for students to acquire knowledge of the enduring values of Western civilization and of concepts that underlie these values imbues the purpose of the History and Social Sciences Division. This purpose presumes that responsible members of society can develop only from persons who understand their roots and whose convictions are the result of critical thought rather than simple acculturation. This is the foundation for the disciplines of the division, which also provide the academic basis for a variety of professional and vocational options.

Anthropology 397R, Business 210, Political Science 397R, Psychology 385R, Psychology 397R, Sociology 397R, and History 397R do not fulfill the distribution requirements in history and social sciences.

### ANTHROPOLOGY

#### **Anthropology 101. Introduction to Anthropology**

Fall, spring. Credit, four hours. Survey of the study of the human species: biocultural evolution, pre-history, language, and comparative social and cultural systems.

**Anthropology 116Q. Field Studies in Native American Cultures**

off-campus course. Interim or summer. On demand. Credit, four hours. Prerequisite: none. A study of a selected Native American culture through readings in ethnology and archaeology, culminating in travel throughout the geographic area of that culture. An off-campus travel course with classes on campus during the preceding semester.

**Anthropology 201. Foundations of Biological Anthropology and Archaeology**

Fall. Credit, four hours. Prerequisite: Anthropology 101 or permission of instructor. Evolution of the human species, fossil populations, human variation, and primate behavior. Techniques of archaeological excavation and analysis, survey of the prehistoric evolution of cultures, and contemporary issues in archaeology. Weekly lab in biological anthropology and archaeological methods.

**Anthropology 202. Foundations of Cultural Anthropology and Linguistics**

Spring. Credit, four hours. Prerequisite: Anthropology 101 or permission of instructor. Basic concepts and theories of cultural anthropology and linguistics. Comparative economic and political systems, social organization and the family, belief systems, and modes of communication. Diverse levels of sociocultural complexity, from primitive tribes to contemporary U.S.

**Anthropology 212. Primate Behavior**

Spring, alternate years. Credit, four hours. Prerequisites: Anthropology 101, 201, or permission of instructor. A survey of living, nonhuman primates from ecological and behavioral perspectives, with special emphasis on the behavioral biology of the human species.

**Anthropology 250. North American Indians**

Spring, alternate years. Credit, four hours. Prerequisite: Anthropology 101 or permission of instructor. North American Indians (native cultures of North America) covers all the major Native American groups from the Isthmus of Panama to the Arctic Circle. The course covers prehistoric to modern times: environmental adaptations, social customs, religion, art, and other aspects of American Indian cultures, including change resulting from contact with Europeans and the situation of Native Americans today.

**Anthropology 385R. Special Topics in Anthropology**

On demand. Credit, four hours. Prerequisites: Anthropology 101 and permission of instructor and of the chair of the History and Social Sciences Division. Seminar or lecture series on topics of special anthropological concern. May be repeated for credit when topic varies.

**Anthropology 397R. Directed Study**

On demand. Variable credit. Prerequisites: Anthropology 101 and permission of instructor. Independent reading and research under the direction of a faculty member. Students must submit for instructor approval a one-page written proposal of the work to be done. This course does not satisfy distribution requirements in history and social sciences.

**BUSINESS****Business 210. Financial Accounting**

Fall. Credit, four hours. Basic principles, procedures, and objectives of accounting systems. Emphasis is placed on the necessity of accounting and on appraisal of strengths and weaknesses of accounting data. This course does not satisfy distribution requirements in history and social sciences.

**Business 211. Managerial Accounting**

Spring. Credit, four hours. Prerequisite: Business 210. Intensive study of concepts and procedures related to internal accounting reporting. Includes coverage of cost behavior and CVP analysis, responsibility accounting, inventory costing, and relevant cost analysis. This course does not satisfy distribution requirements in history and social sciences.

## ECONOMICS

### **Economics 101. Principles of Microeconomics**

**Spring.** Credit, four hours. Use of economic analysis to explain resource allocation, output, and income distribution in a market economy.

### **Economics 112. Principles of Macroeconomics**

Fall. Credit, four hours. Introduction to economic analysis and its use in explaining levels of national income, employment, and price levels.

### **Economics 201. Intermediate Microeconomics**

Fall. Credit, four hours. Prerequisites: Economics 101, 112, and Math 111, or permission of instructor. Contemporary theory that positions itself between beginning principles and work in theory at the graduate level, primarily treating economic theory as it relates to consumers, business enterprises, and factor markets.

### **Economics 212. Intermediate Macroeconomics**

Spring. Credit, four hours. Prerequisites: Economics 101, 112, and Math 111, or permission of instructor. The economy as a whole; factors that determine overall employment levels, national income, and national output; economic fluctuation; macromonetary theory; the general price level; the rare of economic growth; and international income relationships.

### **Economics 351. European Economic History I**

(Same as History 351)

### **Economics 352. European Economic History II**

(Same as History 352)

### **Economics 385R. Special Topics in Economics**

On demand. Credit, four hours. Prerequisites: minimum of one economics course; permission of both instructor and chair of the History and Social Sciences Division. Course may be repeated for credit when topic varies. Seminar and/or advanced course in selected topics in economics.

## HISTORY

### **History 101. History of Western Civilization I**

Fall or spring. On demand. Credit, four hours. Survey of political, economic, social, and cultural history of the West from the classical period through the Reformation. Emphasis on contributions of Greco-Roman civilization; barbarian invasions and disorder of the early Middle Ages; flowering and collapse of medieval civilization; the Renaissance revival; and religious crises of the Reformation.

### **History 102. History of Western Civilization II**

Fall, spring. Credit, four hours. Survey of political, economic, social, and cultural history of the West from the Age of Absolutism to the present. Emphasis on emergence of the nation-state; the scientific revolution and Enlightenment; French and industrial revolutions; development of romanticism, liberalism, nationalism, and imperialism; the Russian Revolution; totalitarian ideologies and the world wars; and development of the Western democracies.

### **History 133. United States History, Colonial to Present**

On demand. Credit, four hours. Survey of the political, economic, social, intellectual, and diplomatic developments of the American nation and its people from colonization to modern times.

### **History 200N. Myth and Religion in Rome and Naples**

Off-campus. Interim or summer. Credit, four hours. Prerequisite: Consent of instructor. Additional tuition is required. A study of the rich mythic and religious tradition found in the history of Rome

and Naples. Preparatory reading and research will culminate in a trip to Rome and Naples.

**History 309. The Revolution Era: 1789-1848**

Fall, alternate years. On demand. Credit, four hours. Prerequisite: History 102 or consent of the instructor. This course covers the complex historical forces involved in the collapse of the *ancien* regime in 1789, the French Imperium, the Restoration, the advent of “isms,” and the abortive revolutions of 1848.

**History 328. History of the Christian Church**

On demand. Credit, four hours. The Christian church in the West from the Apostolic Age to the Reformation, with emphasis on the interaction of church and society.

**History 341. The Era of the American Revolution**

On demand. Credit, four hours. Prerequisite: permission of instructor. Study of the American Revolution with an emphasis on its causes and consequences, concentrating on the period from **1763** to 1789.

**History 348. The South in American History**

On demand. Credit, four hours. Development of the South and its significance in the history of the nation.

**History 351. European Economic History I**

On demand. Credit, four hours. Prerequisite: History 101 or permission of instructor. A study of the major issues and trends characterizing European economic history from antiquity to the end of the early modern era.

**History 352. European Economic History II**

On demand. Credit, four hours. Prerequisite: History 102 or permission of instructor. A study of the major issues, events, and trends characterizing European economic history during the early modern and modern eras.

**History 385R. Special Topics in History**

On demand. Credit, four hours. Prerequisites: minimum of one history course and permission of both instructor and chair of the History and Social Sciences Division. Seminar and/or advanced course in selected history topics. May be repeated for credit when topic varies.

**History 397R. Directed Study**

On demand. Variable credit. Prerequisite: History 101 or 102 and permission of instructor. Independent reading and research under the direction of a faculty member. This course does not satisfy distribution requirements in history and social sciences.

## POLITICAL SCIENCE

**Political Science 101. Introduction to Politics**

Fall, spring. Credit, four hours. Approaches to the study of politics; concepts of political science; comparison of political systems; and democratic and authoritarian systems of government. This course is a prerequisite to all other political science courses.

**Political Science 100. National Politics in the United States**

Spring. Credit, four hours. Prerequisite: Political Science 101. Origins, principles, structures, processes, and practices of American government from a historical perspective. Emphasizes different perspectives of democratic theory and practice, and the adequacy of governmental institutions.

**Political Science 110. Introduction to International Politics**

On demand. Credit, four hours. Prerequisite: Political Science 101. Introduction to analytical concepts, the nature of the interstate system, the assumptions and ideas of diplomacy, and the determinants of foreign policy.

**Political Science 301. Classical Political Thought**

Fall. Credit, four hours. Prerequisite: Political Science 101. Beginnings of the Western political heritage as shaped by the great political thinkers from Plato to Marsilius.

**Political Science 302. Modern Political Thought**

Spring. Credit, four hours. Prerequisite: Political Science 101. Political thought in the modern period, from Machiavelli through the nineteenth century.

**Political Science 303. American Political Thought to 1912**

Spring. Credit, four hours. Prerequisite: Political Science 101. History of American political thought from the founding to the Progressives, with primary attention to views on democracy, liberty, equality, property, and the Union.

**Political Science 306. Human Nature in Politics from the Feminine Perspective**

Spring. Alternate years. Credit, four hours. Prerequisite: Political Science 101 or permission of instructor. A survey course in political philosophy, ancient to modern. Investigation of the theme of human nature by consideration of varying views of the feminine.

**Political Science 352. Constitutional Law**

Fall. Credit, four hours. Prerequisite: Political Science 101. Basic principles of the Constitution and powers of the national and state governments, examined through Supreme Court decisions and secondary works.

**Political Science 385R. Special Topics in Political Science**

On demand. Credit, four hours. Prerequisite: Political Science 101 and permission of both instructor and chair of the History and Social Sciences Division. May be repeated for credit when topic varies. Seminar and/or advanced class in selected political science topics. Primarily for students interested in politics.

**Political Science 397R. Directed Study**

On demand. Variable credit. Prerequisites: Political Science 101, two other political science courses, and permission of instructor. Independent reading and research under the direction of a faculty member. This course does not satisfy distribution requirements in history and social sciences.

**PSYCHOLOGY****Psychology 100. Introductory Psychology**

Fall, spring. Credit, four hours. Survey of central issues, basic theories, and research in psychology. Areas covered include development, learning, biological bases of behavior, perception and sensory process, personality, emotion, motivation, abnormal behavior, and social psychology.

**Psychology 200. Laboratory in Experimental Methods**

Spring. Credit, four hours. Prerequisite: Psychology 100. Introduction to basic methods and design of psychological research. Laboratory exercises and fundamentals of scientific writing are emphasized.

**Psychology 205. Human Development**

Fall, spring. Credit, four hours. No prerequisite. Principles applicable to growth and development across the life span. Emphasis on cognitive and social development from conception through adulthood.

**Psychology 207. Brain and Behavior**

On demand. Credit, four hours. Prerequisite: Psychology 100. The biological basis of learning, memory, motivation, emotion, psychological disorders, and psychoactive drugs.

**Psychology 208/Women's Studies 385. Psychology of Women**

Spring. Credit, four hours. Prerequisite: Psychology 100. Exploration of women's experience and issues in the context of psychological theory and research. Emphasis on the critical examination, reanalysis, and reinterpretation of numerous concepts in psychology.

**Psychology 210. Adult Abnormal Behavior (Adult Psychopathology)**

Fall. Credit, four hours. Prerequisite: Psychology 100. Descriptions of, explanations for, and treatment of the major adult psychological disorders.

**Psychology 212. Social Psychology(Same as Sociology 212)****Psychology 221. Human Sexuality**

On demand. Credit, four hours. Prerequisite: Psychology 100 or Psychology 205. Explorations of physiological and sociocultural aspects of sexuality, including sexual response, sexual desire, sexual development, sexual preference, reproduction, sexual deviance, and sexual problems.

**Psychology 273N. Investigative Psychology**

Summer. Off-campus course. On demand by minimum of twelve students. Prerequisite: Psychology 100 and by consent of instructor. This seminar focuses on theories, research, and applications of psychological theory to legal, historical, and literary character investigations. It will culminate in sessions and observations related to course activities in Washington, D.C.

**Psychology 330. Personality Theories**

On demand. Credit, four hours. Prerequisite: Psychology 100. Examination of the major personality theories as well as the research which informs the theories.

**Psychology 385R. Special Topics in Psychology**

On demand. Variable credit. Prerequisites: at least one 100-level psychology course and permission of instructor. Seminar in selected topics of psychology or directed individual course of study. May be repeated for credit when topic varies. This course does not satisfy distribution requirements in history and social sciences.

**Psychology 397R. Directed Study**

On demand. Variable credit. Prerequisites: Psychology 100, two other psychology courses, a written proposal, and permission of instructor. Independent reading and research under the direction of a faculty member. This course does not satisfy distribution requirements in history and social sciences.

**SOCIOLOGY****Sociology 101. Introduction to Sociology**

Fall, spring. Credit, four hours. Introduction to the scientific study of human group behavior. Emphasis on definition of analytical concepts and tools for the exploration of significant data in social organizations, culture, institutions, and social change.

**Sociology 212. Social Psychology**

Spring. On demand. Credit, four hours. Prerequisite: Sociology 101 or Psychology 100. The relation of the individual to society; measurement, change, and development of social attitudes; interpersonal relationships; group dynamics; and social problems.

**Sociology 215N. Social Problems**

Interim. Off-campus course. On demand by a minimum of twelve students. Credit, four hours. Prerequisite: Sociology 101 or permission of instructor. This seminar includes outside readings and discussions once a week for eight weeks during the fall semester. During January, ten intensive sessions are held in Atlanta, with observations in prisons, courts, hospitals, and social service agencies.

**Sociology 230. Sociological Aspects of Health and Illness**

Spring. On demand. Credit, four hours. Prerequisite: Sociology 101 or permission of instructor. The sociological factors affecting health and the organization of health care. The medical care services and professionals as social institutions; social history of health; environmental sources of disease; mental health; and effects of technology on health care.

**Sociology 348. Old People in Society**

Fall. On demand. Credit, four hours. Prerequisite: Sociology 101 or one 100-level psychology course. Study of the aged population and the aging process from psychological and sociological perspectives. Includes current gerontological theories, selected problems of old people, and applications of social-psychological theories to adjustment of the aged.

**Sociology 389R. Special Topics in Sociology**

On demand. Credit, four hours. Prerequisites: Sociology 101 and permission of both instructor and chair of the History and Social Sciences Division. Seminar in selected topics of sociology. May be repeated for credit when topic varies.

**Sociology 397R. Directed Study**

On demand. Variable credit. Prerequisites: Sociology 101, two other sociology courses, and permission of instructor. Independent reading and research under the direction of a faculty member. This course does not satisfy distribution requirements in history and social sciences.

**WOMEN'S STUDIES/SOCIAL SCIENCES****Women's Studies 100/Social Sciences 103. Introduction to Women's Studies**

Fall. Credit, four hours. Introduction to the study of women from a historical and political perspective, with special attention to gender as a system of social classification in work, communities, and politics; and to women's identities and roles within and among states, classes, and races.

**Women's Studies 385/Psychology 208. Psychology of Women**

Spring. Credit, four hours. Prerequisite: Psychology 100. Exploration of women's experience and issues in the context of psychological theory and research. Emphasis on the critical examination, reanalysis, and reinterpretation of numerous concepts in psychology.

**INTERDIVISIONAL COURSES**

Interdivisional courses are designed to bring more than one disciplinary perspective to bear on a topic of study. Primarily for sophomores, the courses generally have prerequisites in disciplines involved.

**IDS104. The Great Conversation: Culture**

Fall, spring. Credit, four hours. Prerequisite: Students must have completed English 101. A four-hour seminar and one-hour supplement devoted to discussion of great works in history, of literature, art, music, philosophy, and theology, from ancient times to the present in both Western and nonwestern cultures.

**IDS105 The Great Conversation: Society**

Spring. Credit, four hours. The Great Conversation: Society is an interdivisional course intended to introduce students to a selection of classic works in the fields of history, social science, science, mathematics, philosophy, and theology from ancient times to the present.

**IDS106 Historical Perspective of Medical Discoveries**

Spring, on demand. Credit, four hours. This course will explore the interrelationship which exists between important advances in medical, scientific, and technological discoveries and significant societal progress from the perspective of history.

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The Board of Counselors for Oxford College of Emory University had its original meeting on June 4, 1971. The purpose of this group of alumni and friends is "to receive information about the college and to consult with the dean and other officers. The board is asked to help interpret the program and objectives of Oxford College, to bring to the officers of the college a reflection of opinions that will help guide the college, and to share ideas concerning resources development for the college. The overall objective is to improve and increase the service of Oxford College."

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Professor of Humanities. AB, University of North Carolina, 1947; MA, State University of Iowa, 1950, PhD, 1951.

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# Academic Calendar

## Fall Semester 1999

<b>August 19-24</b> Thursday-Tuesday	Freshman orientation
<b>August 23-24</b> Monday-Tuesday	Registration of new and returning students \$25 late fee after this date
<b>August 25</b> Wednesday	Classes begin
<b>August 31</b> Tuesday	Last day for changing courses
<b>September 6</b> Monday	Labor Day holiday
<b>September 29</b> Wednesday	Last day for dropping courses without academic penalty
<b>October 7-8</b> Thursday-Friday	Midsemester break
<b>October 13</b> Wednesday	Midterm reports due in the Office of Records and Registration
<b>October 25-29</b> Monday-Friday	Preregistration for spring semester
<b>November 24-26</b> Wednesday-Friday	Thanksgiving recess
<b>December 6-7</b> Monday-Tuesday	Physical education exam on last day of class
<b>December 7</b> Tuesday	Classes end
<b>December 8</b> Wednesday	Reading day
<b>December 9-10, 13-15</b> Thursday-Friday Monday-Wednesday	Final exams

## Interim Term 2000

December 16, 1999, to January 17, 2000

## Spring Semester 2000

<b>January 18</b> Tuesday	Registration
<b>January 19</b> Wednesday	Classes Begin
<b>January 25</b> Tuesday	Last day for changing courses
<b>February 23</b> Wednesday	Last day for dropping courses without academic penalty
<b>March 8</b> Wednesday	Midterm reports due in Office of Records and Registration
<b>March 13-17</b> Monday-Friday	Spring Recess
<b>March 27-31</b> Monday-Friday	Preregistration for fall semester
<b>May 1-2</b> Monday-Tuesday	Physical education exam on last day of class
<b>May 2</b> Tuesday	Classes end
<b>May 3</b> Wednesday	Reading day
<b>May 4-5, 8-10</b> Thursday-Friday Monday-Wednesday	Final exams
<b>May 13</b> Saturday	Commencement

## Summer Term 2000

### TERM I

**May 22** Registration  
Monday

**May 23** Classes Begin  
Tuesday

**May 29** Memorial Day holiday  
Monday

**June 29-30** Exams  
Thursday-Friday

### TERM II

**July 3** Registration  
Monday

**July 4** Independence Day holiday  
Tuesday

**July 5** Classes begin  
Wednesday

**August 10-11** Exams  
Thursday-Friday

## Fall Semester 2000

<b>August 24-29</b> Thursday-Tuesday	Freshman orientation
<b>August 28-29</b> Monday-Tuesday	Registration of new and returning students; \$25 late fee after this date
<b>August 30</b> Wednesday	Classes begin
<b>September 4</b> Monday	Labor Day holiday
<b>September 6</b> Wednesday	Last day for changing courses
<b>October 4</b> Wednesday	Last day for dropping courses without academic penalty
<b>October 16-17</b> Monday-Tuesday	Midsemester break
<b>October 18</b> Wednesday	Midterm reports due in the Office of Records and Registration
<b>October 30-November 3</b> Monday-Friday	Preregistration for spring semester
<b>November 22-24</b> Wednesday-Friday	Thanksgiving recess
<b>December 11-12</b> Monday-Tuesday	Physical education exam on last day of class
<b>December 12</b> Tuesday	Classes end
<b>December 13</b> Wednesday	Reading day
<b>December 14-15, 18-20</b> Thursday-Friday Monday-Wednesday	Final exams

## Interim Term 2001

December 21, 2000, to January 15, 2001

## Spring Semester 2001

<b>January 16</b> Tuesday	Registration
<b>January 17</b> Wednesday	Classes Begin
<b>January 23</b> Tuesday	Last day for changing courses
<b>February 21</b> Wednesday	Last day for dropping courses without academic penalty
<b>March 7</b> Wednesday	Midterm reports due in Office of Records and Registration
<b>March 12-16</b> Monday-Friday	Spring Recess
<b>March 26-30</b> Monday-Friday	Preregistration for fall semester
<b>April 30-May 1</b> Monday-Tuesday	Physical education exam on last day of class
<b>May 1</b> Tuesday	Classes end
<b>May 2</b> Wednesday	Reading day
<b>May 3-4, 7-9</b> Thursday-Friday Monday-Wednesday	Final exams
<b>May 12</b> Saturday	Commencement

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